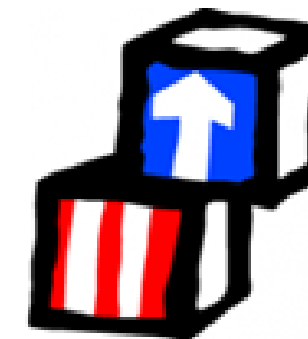




How to Guide Series:

Locating In-Kind

Presented by
Sabrina Hayles– Data Training Specialist

Objective:



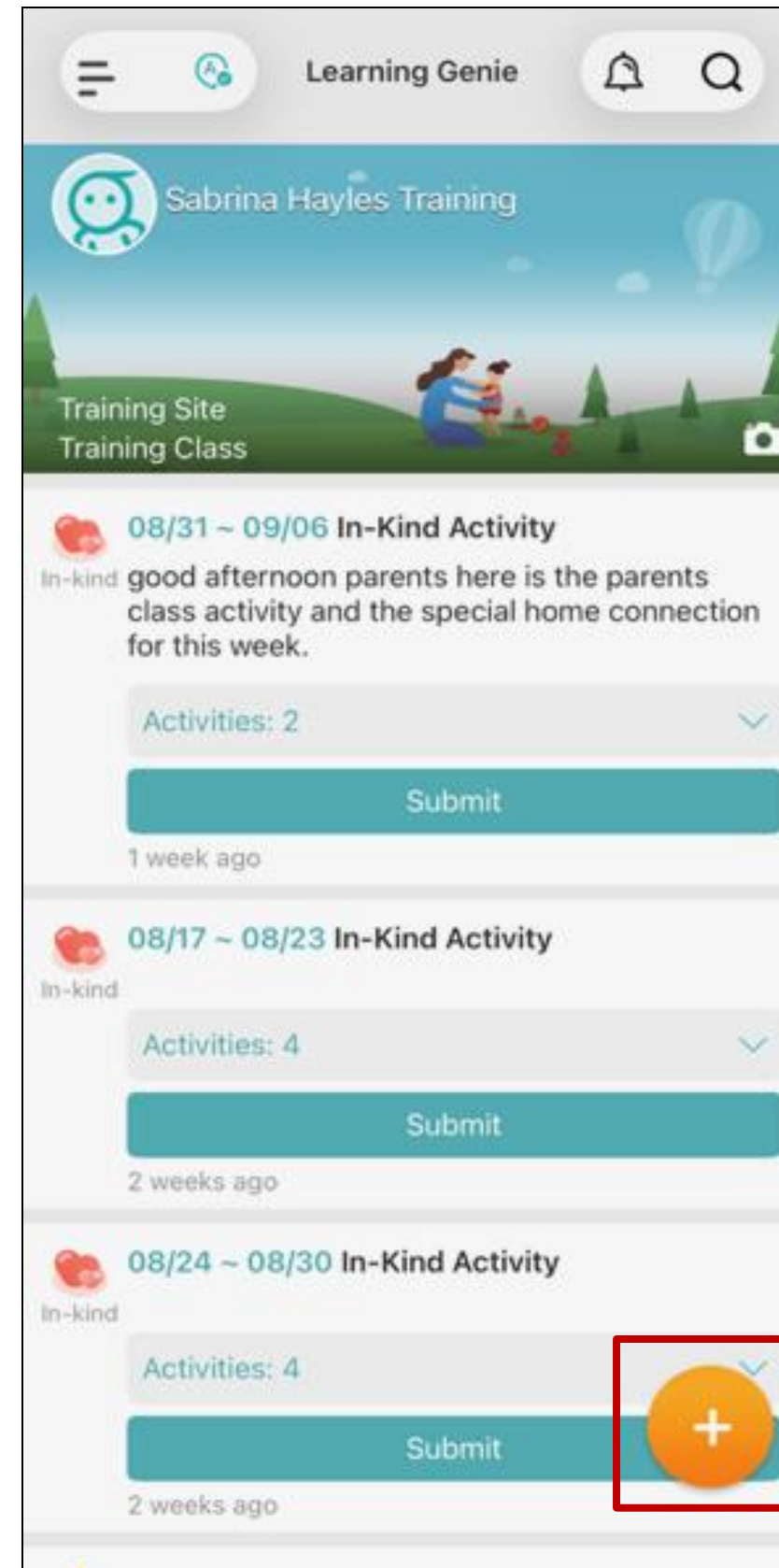
Know how to:

- a) Locate In-Kind



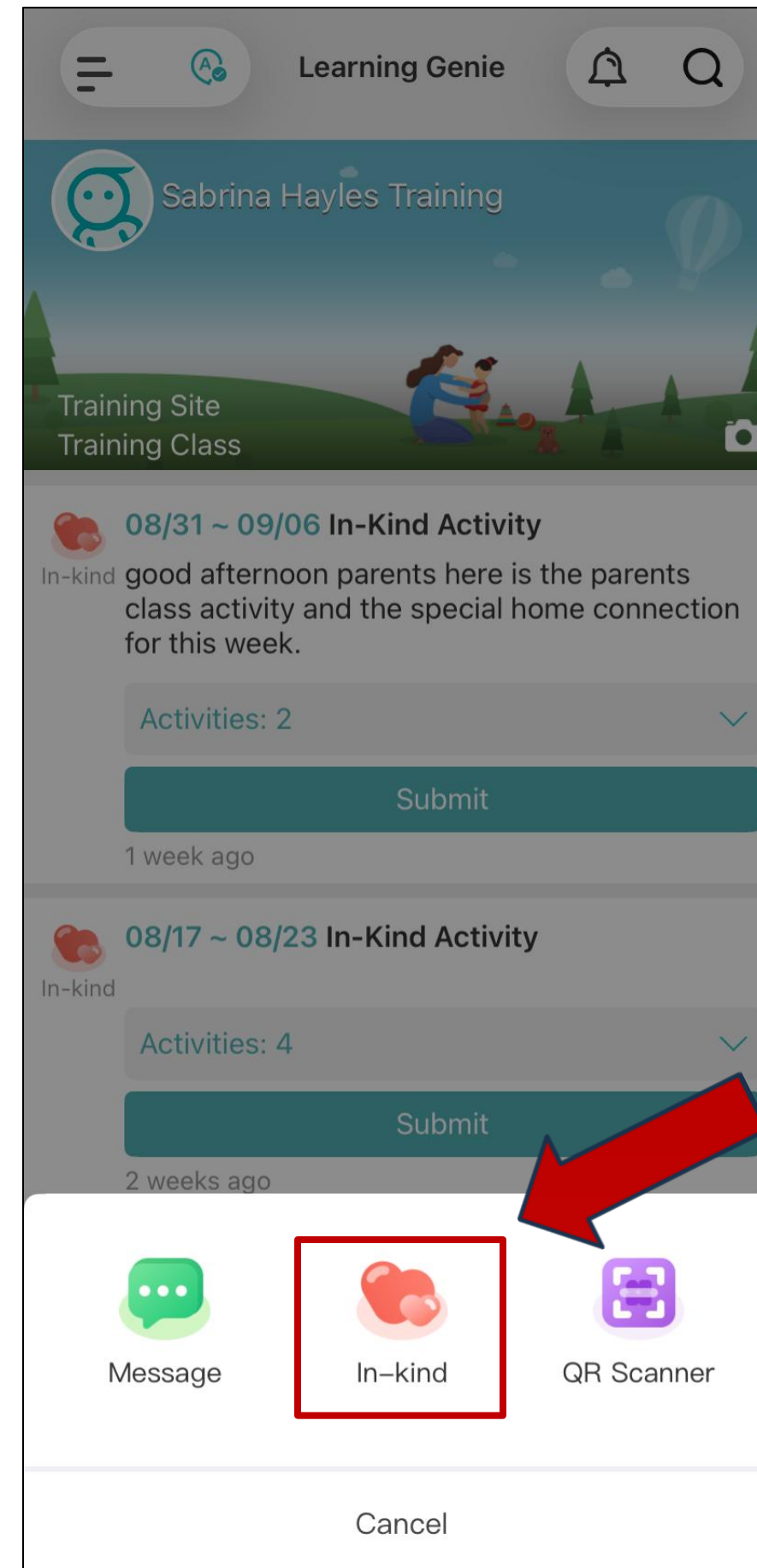
Step 1:

- Open the app
- Tap on the  icon.



Step 2:

- Tap on the 'In-Kind' icon.



Step 3:

- Located the In-Kind section.

The screenshot shows a mobile application interface for tracking in-kind activities. At the top, there is a date range selector set to "08/01/2026 - 08/31/2026" and a user profile icon. Below this is a circular progress indicator showing "2/10" and a "Submit Activity" button. The main section displays a summary of activities in a 2x2 grid:

Total Activities	Total Value
3	\$170.13
Total Time	Total Mileage
6 hrs 15 mins	0

At the bottom, there are three buttons: "Revise" (with a red 'x' icon), "Add" (with a teal plus icon), and "History" (with a teal document icon).



What did we learn

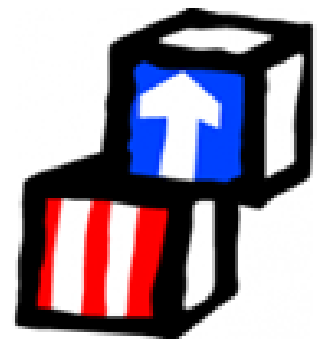
How to find the In-Kind section in Learning Genie

Total Activities	Total Value
3	\$170.13
Total Time	Total Mileage
6 hrs 15 mins	0

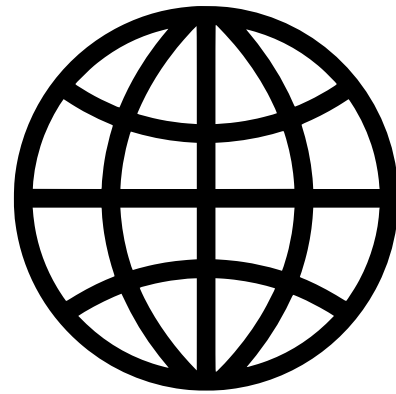
At the bottom of the screen are three icons: 'Revise' (a red 'X' in a circle), 'Add' (a teal plus sign in a circle), and 'History' (a blue document icon in a circle).



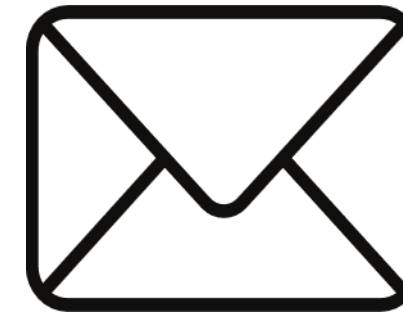
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