



**Head Start (HS)/Early Head Start (EHS)/EHS-CCP/EHS-EXP
Policy Council Executive Meeting by Email Minutes
June 17, 2026**

Policy Council Representatives in Attendance by Email

Rebecca Allgood -Chair
Genesis Gallardo -Vice Chair
Marggie Ditren
Brandy Morales- Secretary
Wanda Lopez
Ki'Anna Watson

Site

Lake Mary Bilingual
Ferguson EHS
Little Angels Academy CCP
Palm Plaza EHS/HS
Children's Home Society
Little Acorns CCP

4C Head Start Staff in Attendance

Cindy Metz
Education/HS/Director
Yvette Nieves
Kelly Nuzum
Percy Snyder
Kristi Sargent
Manager/Comprehensive
Krystal Jones
Luis Mercado
Heather Hack
Malarie King
Marcia Cotton
Education/Inclusion
Alicia Deshong
Bridget Jones
Sandra Vaughn
Stochenemie Joachim

Position

Chief Officer of
SR Human Resources Generalist
Accounting & Finance Supervisor
HS Program Manager
SR Program
Human Resources Generalist
Accountant Assistant
HS Finance Analyst
SR. Inclusion Specialist
SR Manager of
Education Coordinator
Seminole Site Manager
Osceola Site Manager
Ferguson Site Manager

The following items were reviewed and approved electronically by six participating Policy Council Executive Committee members through an Executive Meeting conducted by email:

I. Approval of Agenda – June 2026 Meeting Agenda

II. Approval of Minutes – May 2026 Meeting Minutes

III. HS/EHS/CCP/EXP – June 2026 Hiring and Termination Report

The Policy Council Executive Committee reviewed the June 2026 Hiring and Termination Report for the HS/EHS/CCP/EXP programs. The report included staffing updates, newly hired positions, vacancies, and candidate qualifications for various program roles, including teachers, teacher assistants, family advocates, specialists, substitute teachers, and administrative support positions. Candidate qualifications and experience were reviewed to ensure alignment with program requirements and Head Start performance standards.

IV. CCP Disability Waiver Request

The Policy Council Executive Committee reviewed the CCP Disability Waiver Request and approved the submission request.

V. HS/EHS/CCP/EXP – April 2026 Financial Statements, Credit Card Statements, and Match Statements

The Policy Council Executive Committee reviewed the March 2026 HS/EHS/CCP/EXP Financial Statements, including credit card statements and match statements. The reports provided updates on program expenditures, revenues, year-to-date expenses, and non-federal share contributions for the Head Start, Early Head Start, CCP, and EXP programs. The following program financial summaries were reviewed:

- Head Start – Funds Spent to Date: 78%; Total Cash and Non-cash Revenues: \$442,285; YTD Actual Expenses: \$4,084,692.
- Early Head Start – Funds Spent to Date: 78%; Total Cash and Non-cash Revenues: \$415,102; YTD Actual Expenses: \$3,871,979.
- CCP – Funds Spent to Date: 67%; Total Cash and Non-cash Revenues: \$408,583; YTD Actual Expenses: \$3,871,979.
- EXP – Funds Spent to Date: 35%; Total Cash and Non-cash Revenues: \$268,173; YTD Actual Expenses: \$517,686.

Credit card statements reviewed included Centennial Bank accounts totaling \$16,004, \$343, and \$3,080, along with Citgo fuel expenses totaling \$639 and Home Depot purchases totaling \$1,5562,431.83.

Supporting documentation for purchases and program-related expenses was included as part of the monthly fiscal oversight review.

Comments: The next Policy Council Meeting is scheduled for July 18, 2026

PC Approval of documents via email include Brandy Morales, Ki'Anna Watson, Rebecca Allgood, Margie Ditren, and Genesis Gallardo.

Adjournment: The Executive Meeting conducted by email was adjourned on June 22, 2026, upon completion of all electronic reviews and approvals by the participating Policy Council Executive Committee members.

x 

Rebecca Allgood