



Head Start (HS)/Early Head Start (EHS)/EHS-CCP/EHS-EXP
Policy Council Meeting Minutes
April 15, 2026



Policy Council Representatives in Attendance

Rebecca Allgood
Genesis Gallardo
Rebecca Daniels
Michelle McPollin
Ana Llaudy
Laura Davis
Brandy Morales
Margarie Ditren
Ana Otero

Site

Lake Mary Bilingual EHS-HS
Ferguson-EHS
Dreaming Big HS
Teddy Bear EHS-CCP
Altamonte HS
Lawton HS
Coqui Academy
Little Angels Learning -EHS-CCP
Cornerstone Connections-Partner

4C Head Start Staff in Attendance

Cindy Metz
Yvette Nieves
Emily Brown
Kelly Nuzum
Percy Snyder
Kristi Sargent
Wilbert Reeves,
Luis Mercado
Heather Hack
Malarie King
Marcia Cotton
Mayra Aristud
Alicia Deshong
Roodley Cantave
Bridget Jones
Sandra Vaugh

Position

Chief Officer of Education/HS/Director
SR Human Resources Generalist

Accounting & Finance Supervisor
HS Program Manager
SR Program Manager/Comprehensive
SR Health & Nutrition Specialist
Accountant Assistant
HS Finance Analyst
SR. Inclusion Specialist
SR Manager of Education/Inclusion
Family/Community Coordinator
Education Coordinator
HS/EHS Family Advocate
Seminole Site Supervisor
Osceola Site Supervisor

The meeting was called to order at 10:05 a.m. Mayra Aristud, Family & Community Partnerships Coordinator, confirmed that a quorum had been established.

April 2026 Meeting Agenda

Mayra Aristud, EHS/HS/CCP/EXP FCP Coordinator, presented the March Meeting Agenda. Laura Davis approved the motion, and Brandy Morales seconded it. Motion carried.

March 2026- Executive Meeting Minutes

Mayra Aristud, FCP Coordinator, presented the February Executive Meeting Minutes. Genesis Gallardo approved the motion, and Laura Davis seconded it. Motion carried.

HS/EHS/CCP/EXP HR Report –April 2026 Approval of Hiring and Separations

Emily Brown, on behalf of Krystal Jones, SR Human Resources Generalist, submitted the April HR Report, which reported the organization's separations and new hires. Ms. Jones shared the separations during the month and the new staff. Laura Davis approved the motion, and Ana Llaudy seconded it. There were no questions. Motion carried.

2026 Parent Activity Funds Request

Mayra Aristud, Family & Community Partnership Coordinator, presented the 2026 Parent Activity Funds Requests for Ferguson EHS-NPF, Lake Mary Bilingual, Palm Plaza HS-EHS, Dreaming HS, and Orlando Steam Academy CCP. Information was shared regarding the proposed parent engagement activities, educational components, and the use of allocated parent activity funds to support family engagement and strengthen parent-child relationships in alignment with Head Start Performance Standards. Marggie Dittren approved the motion, and Brandy Morales seconded it. There were no questions. Motion carried.

Election of New Policy Council Vice Chair

Rebecca Allgood, Policy Council Chair, presented the vacant position for Vice Chair to the Policy Council members. Ms. Genesis Gallardo from Ferguson EHS accepted the nomination after receiving an orientation regarding the duties and responsibilities of the position. The Policy Council members approved Ms. Gallardo to serve as Vice Chair. Marggie Dittren approved the motion, and Brandy Morales seconded it. There were no questions. Motion carried.

2026 School Readiness Goals

For Informational Purposes Only

Marcia Cotton, Education & Inclusion Manager, presented the Fall to Winter Child Outcomes Growth data for CCP, EHS, and HS programs. The report reflected measurable developmental growth across all domains, including Approaches to Learning/Self-Regulation, Social Emotional Development, Language & Literacy Development, Cognition (Math/Science), and Physical Development/Health. Overall, Head Start demonstrated strong gains in Approaches to Learning and Cognition, Early Head Start showed significant progress in Physical Development and Social Emotional Development, and CCP reflected steady growth across all developmental areas. The results indicated that children across all program models are making meaningful progress toward school readiness goals and developmental milestones.

HS/EHS/CCP/EXP – February 2026 Financial Statements & Credit Card Statements-Match Statement

Luis Mercado, Account Assistant, presented the HS/EHS/CCP/EXP February financial statements, Credit Card Statements, and Match Statements. HS-60% of funding was spent for the year, monthly revenue was \$383,271, and YTD revenue was \$3,165,689. EHS-59% % completion of funds for the year, monthly revenue of \$369,562, and YTD revenue of \$3,052,541. CCP-51% of the funding was spent for the year, monthly revenue was \$,3 90,405 and YTD 72,358. D revenue was \$2,644,468. EXP-90% of the budget was spent for the year, monthly revenue was \$230,925, and YTD revenue was \$2,778,162. Centennial Bank charges \$ 2,058(employee screenings), \$1,177(travel for employees), and \$2,994 (monthly subscriptions). Citgo's credit card charges \$426.00 (gasoline), Home Depot's credit card charges \$7,734 (repairs and maintenance), and Walmart's credit card charges (health and nutrition supplies). Laura Davis approved the motion, and Genesis Gallardo seconded it.

HS/EHS/CCP/EXP February 2026 Director's Report

Cindy Metz, EHS/HS Programs Director and Chief of Education, provided program updates highlighting strong performance, with all programs operating above 100% enrollment as of January. She recognized the Family Advocates for their continued efforts and shared that a potential partnership is being explored with an organization offering mobile health units to support on-site physicals, which may improve compliance. She also noted progress toward aligning grant cycles to improve budgeting and resource allocation across programs. Additionally, staff performance-based incentives are being planned, pending clear expectations and agreements. Lastly, facility improvements were mentioned, including upcoming portable updates in Seminole County scheduled for the summer. Laura Davis approved the motion, and Britney Morales seconded it. There were no questions.

Comments: Ms. Ana Otero, the new Community Partner from Cornerstone Connection, attended the meeting to share their services in Orange County.

Adjournment: The meeting adjourned at 10:49 AM

The next Policy Council is scheduled for Wednesday, May 20, 2026

X 

Rebecca Allgood
HS/EHS/CCP/EXP Policy Council Chair