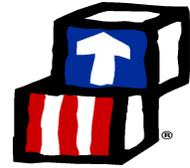




Head Start (HS)/Early Head Start (EHS)/EHS-CCP/EHS-EXP  
Policy Council Meeting Minutes  
February 18, 2026



**Policy Council Representatives in Attendance**

Rebecca Allgood  
Genesis Gallardo  
Marggie Ditre  
Brandy Morales  
Wanda Lopez  
Ki'Anna Watson

**Site**

Lake Mary Bilingual  
Ferguson EHS  
Little Angels Academy CCP  
Palm Plaza EHS/HS  
Children's Home Society  
Little Acorns CCP

**4C Head Start Staff in Attendance**

Cindy Metz  
Yvette Nieves  
Kelly Nuzum  
Percy Snyder  
Kristi Sargent  
Krystal Jones  
Luis Mercado  
Heather Hack  
Malarie King  
Marcia Cotton  
Mayra Aristud  
Alicia Deshong  
Roodley Cantave  
Bridget Jones  
Sandra Vaughn

**Position**

Chief Officer of Education/HS/Director  
SR Human Resources Generalist  
Accounting & Finance Supervisor  
HS Program Manager  
SR Program Manager/Comprehensive  
Human Resources Generalist  
Accountant Assistant  
HS Finance Analyst  
SR. Inclusion Specialist  
SR Manager of Education/Inclusion  
Family/Community Coordinator  
Education Coordinator  
HS/EHS Family Advocate  
Seminole Site Supervisor  
Osceola Site Supervisor

The meeting was called to order at 10:09 a.m. Mayra Aristud, Family & Community Partnerships Coordinator, confirmed that a quorum had been established.

**February 2026 Meeting Agenda**

Mayra Aristud, EHS/HS/CCP/EXP FCP Coordinator, presented the February Meeting Agenda. Rebecca Allgood approved the motion, and Margie Dittren seconded it. Motion carried.

**January 2026- Executive Meeting Minutes**

Mayra Aristud, FCP Coordinator, presented the January Executive Meeting Minutes. Rebecca Allgood approved the motion, and Margie Dittren seconded it. Motion carried.

### **Policy Council Chair Position Nomination and Election**

Mayra Aristud Torres presented Rebecca Allgood, current Policy Council Vice Chair, as the candidate for the Policy Council Chair position. It was explained that an email had previously been sent to all Policy Council parent representatives, inviting anyone interested to submit their name to run for the position. Ms. Allgood was the only member who expressed interest. A brief discussion and guidance were provided before the meeting, regarding the duties and responsibilities of the Chair position. Genesis Gallardo approved the motion, and Brandy Morales seconded the nomination.

### **HS/EHS/CCP/EXP HR Report –February 2026 Approval of Hiring and Separations**

Krystal Jones, SR Human Resources Generalist, submitted the February HR Report, which reported the organization's separations and new hires. Ms. Jones shared the separations during the month and the new staff. Rebecca Allgood approved the motion, and Genesis Gallardo seconded it. There were no questions. Motion carried.

### **2026 Parent Activity Funds Request-Seminole**

Mayra Aristud Torres presented the 2026 Parent Activity Funds request submitted by Midway HS, Coqui Academy HS-CCP, and San Marcos CCP. The request is to support a parent engagement activity for families to attend Topgolf on April 23, 2026. The purpose of the activity is to promote family engagement, strengthen parent relationships, and provide an opportunity for families to connect with one another in a supportive environment. **The** request was presented to Policy Council members for review and consideration. Rebecca Allgood approved the motion, and Genesis Gallardo seconded it. There were no questions. Motion carried.

### **2026–2027 HS/EHS/CCP/EXP Training & Technical Assistance Plan**

Percy Snyder, Education/Inclusion Manager, presented the 2026–2027 Training and Technical Assistance (T/TA) Plan for the Head Start (HS), Early Head Start (EHS), Child Care Partnership (CCP), and Expansion (EXP) programs. The plan outlines opportunities for staff and families to participate in conferences, workshops, and professional development trainings. Head Start sets aside a designated portion of the budget exclusively for training, ensuring staff and families receive the knowledge and skills needed to provide high-quality services. The plan is developed annually by reviewing program needs, identifying areas for improvement, and exploring available training opportunities locally and out of state. The largest portion of the budget supports pre-service and in-service trainings, which include staff, Policy Council members, Board members, and parents, covering topics such as education, curriculum, safety, and CPR certification, as well as Parent and Family Engagement conferences. Rebecca Allgood approved the motion, and Brandy Morales seconded it. There were no questions. The motion carried.

### **HS/EHS/CCP/EXP – December 2025 Financial Statements & Credit Card Statements-Match Statement**

Luis Mercado, Account Assistant, presented the HS/EHS/CCP/EXP December financial statements, Credit Card Statements, and Match Statements. HS-46% of funding was spent for the year, monthly revenue was \$398,203, and YTD revenue was \$2,393,134. EHS-45% % completion of funds for the year, monthly revenue of \$382,992, and YTD revenue of \$2,306,340. CCP-36% of the funding was spent for the year, monthly revenue was \$351,049, and YTD revenue was \$1,1881,705. EXP-75% % of the budget was spent for the year, monthly revenue was \$231,817, and YTD revenue was \$2,315,227. Centennial Bank charges \$ 1,505.00 (employee screenings), \$1,480.00 (travel for employees), and \$ 1,036.00 (monthly subscriptions). Citgo's credit card charges \$379.00 (gasoline), Home Depot's credit card charges \$3,615.00 (repairs and maintenance), and Walmart's credit card charges \$1,134.00 (health and

nutrition supplies). Rebecca Allgood approved the motion, and Genesis Gallardo seconded it. There were no questions. Motion carried.

**HS/EHS/CCP/EXP December 2025 Director's Report**

Cindy Metz, Chief Officer of Education and Head Start/Early Head Start Director, presented the HS/EHS/CCP/EXP Director's Report, sharing that the program continues to meet expectations in enrollment, attendance, and family engagement, maintaining strong participation across all service areas. Enrollment remains above required levels, attendance consistently meets the 85% benchmark to 100% Health screenings, and most families have completed key assessments and family partnership agreements. She highlighted opportunities for parent involvement, inviting parents to participate in 4C pre-service and in-service trainings, workshops, and the Communication Committee. In addition, it was shared that the Wellness Committee is being re-established to support staff well-being, with a focus on self-care, nutrition, mental health, and work-life balance.

Rebecca Allgood approved the motion, and Genesis Gallardo seconded it. There were no questions. Motion carried.

**Comments:**

**Adjournment:** The meeting adjourned at 10:50 a.m.

The next Policy Council Meeting is scheduled for March 11, 2026

X 

Rebecca Allgood  
HS/EHS/CCP/EXP Policy Council Chair