



Submitting Volunteer Activities in Learning Genie



Instructions to submit volunteer activities based on who is making the entry:

Parent entry in the Learning Genie Parent app - <https://learning-genie-242915157.hs-sites-na2.com/learninggenie/how-do-i-submit-my-in-kind-volunteer-activities>

Teacher entry of a volunteer in the Learning Genie app - <https://learning-genie-242915157.hs-sites-na2.com/learninggenie/-how-to-manually-add-in-kind-entry>

Community member entry – Teachers can send a link to a community member who volunteered so they can make an entry directly:

1. Start in the Teacher link - <https://learning-genie-242915157.hs-sites-na2.com/learninggenie/-how-to-manually-add-in-kind-entry>.
2. Follow the steps to get to the “Web-based In-Kind Submission Link for Third Parties” (illustrated below).
3. You can copy the link and send it to the volunteer to make the entry or
4. You can make the entry as a teacher using the instructions for teacher entry.

