



Head Start (HS)/Early Head Start (EHS)/EHS-CCP/EHS-EXP
Policy Council Executive Meeting by Email Minutes
July 23, 2024



Policy Council Representatives in Attendance

Ulysses Robinson (Vice-Chair)
Ana Llaudy
Brigitte Rijo
Rosario Argueta
Sandira Saint Vil
Lorraine Harris
Wanda Lopez (Community Representative)

Site

Ferguson EHS/EXP
Teddy Bear FCC
Lake Mary Bilingual
Hartage FCC
Little Acorns Academy
Midway EHS
Children's Home Society

4C Head Start Staff in Attendance

Cindy Metz
Kelly Nuzum
Mayra Aristud

Position

Chief Officer of Education- HS/EHS Director
Accounting & Finance Supervisor
Family/Community Partnership Coordinator

On Tuesday, July 23, 2024, a meeting was called to order by email as a request from the Office of Head Start to review and approve crucial financial matters from both the Policy Council(PC) and the 4C HS Board. Ms. Aristud emailed all documents and reports to Policy Council members, who actively reviewed the information without any questions raised.

Ms. Aristud asked for the motions approved on behalf of Cindy Metz, Chief Officer of Education/HS/EHS Director. Seven members indicated approval by email on July 23, 2024.

HS/EHS FY 23-24 Liquidation Extension w Letter- CCP FY 23-24 Budget Revision- CCP FY 23-24 No-Cost Extension Letter

The first item addressed was the HS/EHS FY 23-24 Liquidation Extension, which requests additional time to finalize the \$75,000 liquidation for San Remo soft costs pending approval. Secondly, the meeting focused on the CCP FY 23-24 Budget Revision, seeking OHS approval to reallocate unspent funds due to classroom closures from teacher shortages, enabling a targeted spending plan to benefit program participants and families. Lastly, deliberations included the CCP FY 23-24 No-Cost Extension Letter, aimed at securing adequate time for OHS approval of the budget revision and associated spending plan. The Policy Council is set to review these matters on July 28, 2024, pending which further updates will follow.

Public Comments:

No comments were presented.

Ulysses Robinson

HS/EHS Policy Council Vice-Chair