



**4C HS/EHS/CCP Policy Council Meeting  
April 28, 2021**



**Representatives**

Angelique Ford  
Lerssiae Morales  
Chrystal Anderson  
Nina Colon  
Russell Gagne  
Yaniris Rodriguez  
Elsa Gennaro  
Rosanna Cochran  
Kristina Baird  
Michael Lee-Kin  
Marjorie Bernadel  
Alejandra Alvarez  
Nishkalie Soto  
Natasha McPhee  
Lousylia Vasquez  
AnnaMarie Alvarado

**Representation**

We Love Kids (Chair)  
Rising Star (Treasurer)  
Ferguson (Vice Chair)  
Little Angels  
Teddy Bear  
Dreaming Big  
San Marcos  
My Little Castle  
Apopka Child  
Lake Mary Bilingual  
Orlando Day  
Baker  
Erica Montoya  
Frontline  
Building Kidz  
CHS (Community Rep)

**4C Head Start Staff**

Gay DeLaughter  
Danielle Pierson  
Emilio Maldonado  
Krystle Young  
Tanya Hall  
Katy Collins  
Vilmarie Gonzalez  
Percy Snyder  
Roodley Cantave  
Colneshia Black  
Christen Jenkins

Program Director  
ERSEA Coordinator  
Finance Analyst  
FCP Coordinator  
Sr. Program Manager  
QA Coordinator  
HR Generalist  
Program Manager  
Sr. Family Advocate  
Sr. Family Advocate  
Sr. Program Manager

The meeting was called to order at 6:08pm pm by PC Chair Angelique Ford.

Quorum was establish and meeting proceeded with voting.

**Agenda:**

Angelique asked members to review the agenda, and she asked if there were any questions.

**Motion to approve made by Nina Colon. Second by Chrystal Anderson. Motion carried.**

## **Minutes**

Angelique asked if members had any questions about March PC minutes; there were none.

**Motion to approve made by Chrystal Anderson. Second by AnnaMaria Alvarado. Motion carried**

## **HS/EHS/CCP/EXP Budget, Financial Statements & Non-Federal Share Report – January**

Emilio presented program information: HS 58% program year completions, 56% budget completion. EHS also 58% through program year, 52% budget completion. EHS-CCP is 50% through program year, 45% budget completion. EHS-EXP 92% program year completion, 87% budget completion.

Treasurer Lersssee presented Non-Federal Share numbers for January

HS under match requirement \$24,484; YTD deficit \$273,208

EHS under match requirement \$30,341; YTD deficit \$304,170

EHS-CCP under match requirement \$57,741; YTD deficit \$310,765

EHS-EXP under match requirement \$38,510; YTD deficit \$143,199

**Motion to approve made by Chrystal Anderson. Second by Rosanna Cochran. Motion carried**

## **HR Report – April**

HS/EHS saw 4 separations, 1 promotion, 2 transfers and 11 new hires

CCP/EXP saw 3 separations, 1 promotion and 1 transfer

**Motion to approve made by Chrystal Anderson. Second by AnnaMaria Alvarado. Motion carried**

## **Director's Report – March**

Gay DeLaughter explained children are continuing services both face to face and virtually for all programs. HS 264/396, EHS 174/249, CCP 204/252, EXP 99/150. Attendance is up but needs to be better, currently between 76-84% all programs. The impact from COVID-19 is still affecting enrollment, disability numbers show the highest with HS at 9.2% and the lowest is EXP at 5.49%. Vision/Hearing, Nutrition screenings are good across all programs.

**Motion to approve made by Kristina Baird. Second by Rosanna Cochran. Motion carried**

## **EHS-CCP Refunding Application**

EHS-CCP program serves 252 children ages 6 weeks to 3 years. The ten hours per day program runs for 230 days per year with center based and family childcare home options. Total budget for 2021-2022 program year \$5,509,848 including the Non-Federal Match of \$1,101,970.

**Motion to approve made by Chrystal Anderson. Second by Kristina Baird. Motion carried**

**Discussion Item**

IM: Review of 4/14/21 IM on COVID-19 Fiscal Flexibilities

PI: Reviewed PI's from 2/19/21 and 3/19/21 on COLA and annual hours of operation

**Learning Genie:**

Introduction of new app coming that program will begin to use. Will assist with tracking In-Kind, offer parent communication and additional classroom support. Christen also reminded parents of the final School Readiness meeting and Teacher Appreciation Week.

**Parent Engagement:**

Krystle informed parents of upcoming engagement events including April Male Engagement on 4/29 and Cinco de Mayo on 5/5. Also encouraged parents to reach out to their Family Advocate if interested in attending any conferences or trainings.

**Public Comments**

None

**Adjournment:**

Meeting adjourned at 6:49pm.