



4C HS/EHS/CCP Policy Council Meeting  
December 16, 2020



**Representatives**

Angelica Ford  
Chrystal Anderson  
Selina Richards  
Lerissee Morlaes  
Jadasia Brown  
Michael Lee-Kin  
Marie Harris  
Nishkalie Soto  
Marjorie Bernadel  
Yaniris Rodriguez  
Heilee Sanchez  
Jessica Hunt  
Lousylia Vasquez  
AnnaMaria Alvarado  
Joanna Caceres

**4C Head Start Staff**

Gay DeLaughter  
Danielle Pierson  
Emilio Maldonado  
Krystle Young  
Tanya Hall  
Jaena Ferguson  
Vilmarie Gonzalez  
Percy Snyder  
Glendisha Wells  
Luisa Garcia  
Roodley Cantave  
Christen Jenkins

**Representation**

We Love Kids (Chair)  
Ferguson (Vice Chair)  
Coqui (Secretary)  
Rising Star (Treasurer)  
Midway  
Lake Mary Bilingual  
All About Kidz Oviedo  
Erica Montoya  
Orlando Day  
Dreaming Big  
Naomi Helligar  
Altamonte  
Building Kidz  
CHS- Community Rep  
My Little Castle

Program Director  
ERSEA Coordinator  
Finance Analyst  
FCP Coordinator  
Sr. Program Manager  
Health & Nutrition Cord.  
HR Generalist  
Program Manager  
HR Generalist  
Sr. Family Advocate  
Sr. Family Advocate  
Sr. Program Manager

The meeting was called to order at 6:05 pm by PC Chair Angelique Ford.

Quorum was declared by Secretary Selina Richards

**Agenda:**

Angelique asked members to review the agenda, and she asked if there were any questions.

**Motion to approve made by Chrystal Anderson. Second by Selina Richards. Motion carried**

### **Meeting Minutes**

Angelique, asked members to review minutes from the November 2020 meeting. There were no questions asked about the minutes.

**Motion to approve made by Chrystal Anderson. Second by Jessica Hunt. Motion carried**

### **HS/EHS/CCP/EXP Budget, Financial Statements & Non-Federal Share Report - September**

Emilio presented program information: HS 25% program year completions, 21% budget completion. EHS also 25% through program year, 23% budget completion. EHS-CCP is 8% through program year, 14% budget completion. EHS-EXP 58% program year completion, 63% budget completion.

Non-Federal Share numbers for September

HS monthly deficit (\$81,943) YTD (\$211,605)

EHS monthly deficit (\$21,965) YTD (\$171,647)

EHS-CCP monthly deficit (\$52,870) YTD (\$115,061)

EHS-EXP monthly contribution \$230,957 YTD \$28,555

**Motion to approve made by Lerrissee Morales. Second by Chrystal Anderson. Motion carried**

### **HR Report - December**

Glendisha presented EHS-EXP/CCP report with one separation. Vilmarie presented HS/EHS with four new hires.

**Motion to approve made by Chrystal Anderson. Second by Lerrissee Morales . Motion carried**

### **Director's Report - October**

Gay DeLaughter explained children are continuing services both face to face and virtually for all programs. HS 256/369, EHS 163/249, CCP 176/252, EXP 94/150. Attendance is up but needs to be better between 84-87% all programs, understand the impact from COVID-19 is still affecting enrollment, disability numbers same as previous month highest being HS at 10.16% and the lowest is EXP at 4.3%. All screenings and physicals were also still being impacted by Covid-19.

**Motion to approve made by Chrystal Anderson . Second by Lerrissee. Motion carried**

### **2021-2022 Weight Scale Updates**

Chrystal presented the weight scale. Several categories had point values adjusted due to expected long-term impacts of COVID-19, including more points for almost all areas under Family Risk Factor, Parent Status, and Medical Factors. Other areas points were increased in an attempt to increase enrollment for homeless, foster care and ages 3-4.

**Motion to approve made by Lerrissee Morales. Second by Chrystal Anderson. Motion carried**

### **Discussion Item**

Ms. Gay spoke on the IM, which went over monitoring and competition. Informed PC of what process entailed and how to avoid re-competition.

**Public Comments**

Krystle informed reps to encourage parents to attend the Male Engagement event on Friday 12/18/2020.

Chrystal Anderson made a comment about another parent asking her about children not needing all immunizations in order to attend the program. Jaena spoke on program policies and procedures regarding immunization and assured all children are fully immunized before starting.

Angelique Ford stated she was told that though her child's classroom was closed for a positive COVID case, if her child tested negative he would be able to return before quarantine window. Jaena again spoke of program policies and procedures, which does not allow any individual from a closed classroom to return before quarantine period is complete. Percy added he would be following up with site to assure proper message is relayed to parents.

Jessica Hunt had concerns about her child's virtual classroom, stating class time was changed from afternoon to morning with no notice and that curriculum was not preparing for kindergarten. Christen informed of curriculum teachers should be following and how virtual classrooms should be functioning.

All questions/concerns were taken by members of management for further review and additional follow up with parent/site involved.

**Adjournment:**

Meeting adjourned at 6:57pm.