



4C HS/EHS/CCP Policy Council Meeting
September 23, 2020



2020-2021 Representatives

Angelica Ford
Diania Ortiz
AnnaMaria Alvarado
Jadashia Brown
Kristina Baird
Lakeisha Jordan
Lerssisee Morales
Marjorie Bernadel
Nishkalie Soto
Selina Richards
Yibel Romero
Nina Colon

2019-2020 Representatives

Aquila Drayton

Melissa Korterba

4C Head Start Staff

Gay DeLaughter
Emilio Miranda
Devon Jankowski
Krystle Young
Tanya Hall
Jaena Ferguson
Vilmarie Gonzalez
Christen Jenkins
Percy Snyder
Wanda Diaz

Representation

We Love Kids
Early Education Station
CHS – Community Rep
Midway
Apopka Child Academy
Pine Hills Preschool
Rising Kids Academy
Orlando Day Nursery
Erica Montoya
Coqui
Lawton
Little Angels

Representation

A Gateway Rising
PC Chair
Coqui

Program Director
Finance Analyst
Finance Supervisor
FCP Coordinator
SR Program Manager
Health & Safety Cord.
HR Generalist
SR Program Manager
Program Manager
QA Coordinator

The meeting was called to order at 6:04 pm by Aquila Drayton.

Roll call was conducted, and quorum was not established with 2019-2020 reps. New Policy Council induction would take place at quorum would be established at 6:10pm.

Action Items:

Induction of 2020-20201 Representatives

Names of each rep were called along with their site locations. They were provided a welcome and introduction to all members of the management team. A voting script and overview was also provided.

Agenda:

Aquila asked members to review the agenda, and she asked if there were any questions.

Motion to approve made by Niskale Soto . Second by Nina Colon . Motion carried

Meeting Minutes:

Aquila Drayton, asked members to review minutes from the August 2020 meeting.

There were no questions asked about the minutes.

Motion to approve made by Yibel Romero . Second by Niskale Soto . Motion carried

HS/EHS/CCP/EXP Budget & Financial Statements:

Emilio presented the information: HS 100% program year completions. EHS also 100% through program year. CCP is 92% through program year, EXP 33% program year completion.

Motion to approve made by Jadeshia Brown. Second by Marjorie Bernadel. Motion Carried

HR Report - September: tabled to October meeting

Due to technical issues Vilmarie was not able to give her report

Director's Report - August:

Gay DeLaughter explained all children were served virtually for all programs in the month of August. COVID-19 is still impacting enrollment, disability numbers up in all programs except EXP which is currently at 2.8%. All screenings and physicals were also still being impacted by Covid-19.

Motion to approve made by Jadashia Brown. Second by Selina Richards. Motion carried

Fiscal Management Policies and procedures

Devon explained there were no major changes to the policies and procedures. Made adjustments to titles and removed/updates processes for grant applications and for grant funding.

Motion Kristina Selina Richards. Second Selina Richards. Motion carried.

HR Policies and Procedures

Vilmarie explained the policy was updated from 102 pages to roughly 30. Changes included the removal of job descriptions and an update to titles and HR responsibilities. There were also changes to grammar and formatting.

Motion Nina Colon Second Motion Kristaina Baird

Public Comment:

Aquila Drayton asked members if they had any public comments. New representatives were informed about upcoming Governance training and to look out for emails for best time to schedule during the week of October 12, 2020. No other questions or comments were offered.

Adjournment:

Meeting was adjourned at 6:58 pm.