



4C HS/EHS/CCP Policy Council Meeting
October 28, 2020



Representatives

Angelique Ford
AnnaMaria Alvarado
Kristina Baird
Lerssiew Morales
Nishkalie Soto
Selina Richards
Yibel Romero
Johana Caceres
Lizzette Salinas
Chrystal Anderson
Natasha McPhee
Jessica Hunt
Michael Lee Kin

Representation

We Love Kids
CHS – Community Rep
Apopka Child Academy
Rising Kids Academy
Erica Montoya
Coqui
Lawton
My Little Castle
Kids Palace
Ferguson
Frontline
Altamonte
Lake Mary Bilingual

4C Head Start Staff

Gay DeLaughter
Emilio Miranda
Kelly Nuzum
Krystle Young
Tanya Hall
Jaena Ferguson
Vilmarie Gonzalez
Glendisha Wells
Christen Jenkins
Percy Snyder
Wanda Diaz
John Velez

Program Director
Finance Analyst
Finance Analyst
FCP Coordinator
SR Program Manager
Health & Safety Cord.
HR Generalist
HR Generalist
SR Program Manager
Program Manager
QA Coordinator
Facilities Manager

The meeting was called to order at 6:07 pm by Gay DeLaughter.

Roll call was conducted and quorum was established

Action Items:

Election and Induction of 2020-20201 Executive Officers

The following individuals were nominated and voted into Policy Council Executive positions:

Chair- Angelique Ford

Vice Char- Chrystal Anderson

Secretary- Selina Richards

Treasurer- Lerrssiee Morales

Agenda:

Krystle asked members to review the agenda, and she asked if there were any questions.

Motion to approve made by Angelique Ford. Second by Selina Richards. Motion carried

Meeting Minutes:

Krystle asked members to review minutes from the September 2020 meeting. There were no questions asked about the minutes.

Motion to approve made by Angelique Ford. Second by Selina Richards. Motion carried

HS/EHS/CCP/EXP Budget & Financial Statements:

Emilio presented the information: HS 8% program year completion, In-Kind negative \$43,152. EHS also 8% through program year, In-Kind negative \$82,337. CCP is 100% through program year In-Kind negative \$216,609, EXP 42% program year completion, In-Kind negative \$147,017.

Motion to approve made by Chrystal Anderson. Second Angelique Ford. Motion carried

HR Report – October

Presented by Glendisha EHS EXP/CCP: 2 vacancies, 11 new hires and 3 separations

Presented by Vilmarie HS/EHS: 6 new hires, 1 separation

Motion to approve made by Angelique Ford. Second by Selina Richards. Motion carried

Director's Report - September:

Gay DeLaughter explained COVID-19 is still affecting enrollment, disability numbers up in all programs but still under 10%. Physicals and immunizations are up but still being affected by Covid-19. No meals were served to any children during the month of September.

Motion to approve made by Chrystal Anderson. Second Angelique Ford. Motion carried

EHS Expansion Continuation Application

Gay explained under new funding program would serve 128 children's ages 6 weeks to 36 months in Orange County. The program will run a full 6 hour day for 48 weeks.

Vote tabled as budget information was not available.

Facilities Management Policies and procedures

Krystle explained there were no major changes to the policies and procedures. Adjusted titles and removed/updates processes for facilities manager. Informed Policy Council document outlined all things related to facilities of agency run sites only not CCP.

Motion Kristina Selina Richards. Second Selina Richards. Motion carried.

Discussion Items

Information Memorandum and Program Instruction

Gay explained each of these items came from the Office of Head Start with information to be shared for informational purposes only. IM regarding monitoring and what months it may take place for the program. PI discusses the use of CLASS by OHS and training and technical support.

Public Comment:

Krystle asked if anyone on the call had any questions or comments to share. Gay DeLaughter thanked member of Policy Council for joining us and offered additional congratulations to new Executive Members. Krystle informed members she would be contacting them to schedule additional training. No other comments were made.

Adjournment:

Meeting was adjourned at 7:04 pm.