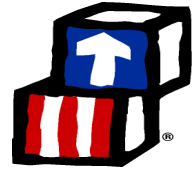




4C HS/EHS/CCP Policy Council Meeting
July 22, 2020



Representatives

Johana Caceres
Lousyslia Vasquez
Nishkalie Soto
AnnaMaria Alvarado
Melissa Korterba
Lasheena Thomas
Wesley Turner

Aquila Drayton

4C Head Start Staff

Gay DeLaughter
Tatiana Gonzales
Krystle Young
Emilio Miranda
Tanya Hall
Christen Jenkins
Jaena Ferguson
Wanda
Darlene McKinney

Representation

My Little Castle
Building Kidz
Montoya Family Day Care
CHS – Community Rep
Coqui
Midway
Lake Mary Bilingual
PC Treasurer
A Gateway Rising
PC Chair

Program Director
ERSEA Coordinator
FCP Coordinator
Finance Analyst
SR Program Manager
SR Program Manager
Health & Safety Cord.
QA Coordinator
Family Advocate

The meeting was called to order at 6:08 pm by Aquila Drayton.

Roll call was conducted, and quorum was established.

Action Items:

Agenda:

Aquila asked members to review the agenda, and she asked if there were any questions.

Motion to approve made by AnnaMaria Alvarado. Second by Wesley Turner. Motion carried

Director's Report - May:

Gay presented Director's Report: All classrooms remain closed for COVID-19. COVID-19 has impacted enrollment as classrooms have been closed, no program is fully enrolled at this time. Physicals are up, students with disabilities, immunizations and lead screenings have all been impacted by COVID-19. **Motion to approve made by Wesley Turner.**

Second by AnnaMaria Alvarado. Motion carried

June Action Items

The following items were presented during the June Policy Council meeting for information purposes and require approval:

June agenda

May meeting minutes

March Budget & Financial Statements

June HR Report

May Director's Report

Health & Safety Policies and Procedures

Motion to approve made by Wesley Turner. Second by Johana Caceres. Motion carried

Meeting Minutes:

Aquila Drayton, asked members to review minutes from the June 2020 meeting. There were no questions asked about the minutes.

Motion to approve made by Wesley Turner. Second by Johana Caceres. Motion carried

HS/EHS/CCP/EXP Budget & Financial Statements:

Emilio presented the information: HS 83% program year completions, balance in the positive. EHS also 83% through program year with a balance in the negative, CCP program was 75% through program year, balance in the negative, EXP 17% program year.

Motion to approve made by Nishkalie Soto. Second by Wesley Turner. Motion Carried

EHS/CCP Non-Federal Share Waiver

Emilio presented. Based off the grant amount the Non-Federal Share requirement equals 1,058,229. The projected amount is 748,229, requested waiver amount 310,000. Waiver request less than previous years of 500,000 or more.

Motion to approve made by Wesley Turner. Second by AnnaMaria Alvarado. Motion carried

HR Report - June:

Vilamarie presented the June HR report: CCP/EXP 5 Hires, 1 Separation. HS/EHS: 4 Separations

Motion to approve made by Wesley Turner. Second by Johana Caceres. Motion carried

Management Systems Policies and Procedures Updates:

Tanya presented on Management Systems Policies and Procedures which included updates on program planning timeline, communication with families, contact flow chart and In-Kind.

Motion to approve made by Nishkale Soto. Second by Wesley Turner. Motion Carried.

Public Comment:

Aquila Drayton asked members if they had any public comments. There were none.

Adjournment:

Meeting was adjourned at 6:40 pm.