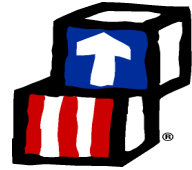




4C HS/EHS/CCP Policy Council Meeting
September 25, 2019



2018-2019

Representatives

Aquila Drayton
Michelle Reed
Christine Pryor
Sharon Bailey
Stephanie Shelton
Michelle Reed
Clara Padilla
Ann Marie Alvarado

2019-2020

Representatives

Harry Roberts
Jasmin Rodriguez
Aquila Drayton
Melissa Koterba
Clara Padilla
Nouran Barakat
Wesley Turner
Kailyn Caban
Destiny Landry
Stephanie Shelton
AnnMarie Alvarado

4C Head Start Staff

Gay DeLaughter
Jaena Ferguson
Devon Jankowski
Emilio Miranda
Andy Alexandre
Malarie King
Shantara Gibson
Vilmarie Gonzalez

Representation

Policy Council Chair
Policy Council Vice Chair
UCP Pine Hills
All About Kidz Oviedo
Apopka Child Academy
Hartage
Baker
Community Rep. - CHS

Representation

Midway
Kid's Castle
A Gateway Rising
Coqui
Baker
First Steps
Lake Mary Bilingual
All About Kidz Oviedo
Teddy Bear
Apopka Child academy
Community Rep.-CHS

Program Director
Health & Nutrition Coord.
Finance Analyst
Finance Analyst
Health Specialist
MHDS
FCP Coordinator
HR Generalist

The meeting was called to order at 6:10 PM by Policy Council Chair Aquila Drayton. Roll call was conducted, and it was determined quorum was established.

Action Items:

Seating of 2019-2020 Policy Council representatives:

Aquila Drayton, Policy Council Chair, read the roll call of the 2019-2020 Policy Council representatives and at this time, a quorum was established.

Agenda:

Aquila Drayton, Policy Council Chair, asked members to review the agenda and if there were any questions. There were no questions regarding the agenda. **Motion to approve the agenda was made by AnnMarie Alvarado. Seconded by Kailyn Caban. Motion approved.**

Meeting Minutes:

Aquila Drayton, Policy Council Chair, asked members to review minutes from the meeting on August 28, 2019. There were no questions asked about the minutes. **Motion to approve the meeting minutes was made by AnnMarie Alvarado. Seconded by Michelle Reed. Motion approved.**

Financial Statements:

Devon Jankowski, Finance Analyst, presented the summary of the Financial Statements for HS, EHS, and CCP for the months of **May and June**, as well as the credit card statements. The cash and In-Kind contributions for **HS** were \$49,451 under and \$157,479 over required match. **EHS** cash and In-Kind for the months of **May & June** was \$352,045 and \$311,215 under the required amount for the current program year. **CCP** cash and In-Kind for the months of **May & June** were \$284,343 and \$360,064 under the required amount for the current program year. **EXP** cash In-Kind for the months of **May and June** was \$22,021 and \$54,086 under.

Mr. Jankowski reviewed all credit card statements for the month of May and June. The credit card statements included Centennial Bank, Citgo, Home Depot, and Walmart expenses.

Motion to approve the Financial Statements, and Credit Card Statements as presented was made by Stephanie Shelton. Seconded by AnnMarie Alvarado. Motion approved.

HR Approvals:

Vilmarie Gonzalez, HR Generalist, presented the new potential hires and separations and the Policy Council Approvals Supplemental for HS/EHS HR during the month of September 2019. There were no questions regarding the HR reports. **Motion to approve the HR Report for the month of May was made by Michelle Reed. Seconded by AnnMarie Alvarado. Motion approved.**

Director's Report:

Gay DeLaughter, Head Start Director, presented the Director's report for the months of July and August. For the month of July, the Head Start program was not in session and the Expansion program has not yet opened. EHS and CCP were fully enrolled. For the

month of August HS and EHS were under enrolled, but the program is currently selecting new locations to lease and CCP is vetting a new provider. Attendance numbers are looking good. Screening numbers are good and disabilities numbers continue to increase. **Motion to approve the Director's Report for July and August was made by Stephanie Shelton. Seconded by Nouran Barakat. Motion approved.**

Upcoming Trainings and Conferences:

The Annual Program Governance Training is on October 18, 2019 at The Heart of Florida United Way.

Public Comment:

There were no additional public comments.

Adjournment:

Meeting was adjourned at 6:44 pm. The next scheduled meeting will be on Wednesday, October 23, 2019 at 6:00pm at 3500 West Colonial Drive, Orlando, FL. **Motion to approve the adjourn was made by Michelle Reed.**