



**4C HS/EHS/CCP Policy Council Meeting  
August 28, 2019**

**Representatives**

Aquila Drayton  
Michelle Reed  
Diane Pigula  
Sharon Bailey  
Cassandra Crider  
Ann Marie Alvarado  
Stephanie Shelton  
Fabienne Faustin  
Clara Padilla

**Representation**

Policy Council Chair  
Policy Council Vice Chair  
Longwood - Community Rep.  
All About Kidz Oviedo, CCP  
Teddy Bear, CCP  
Community Rep. - CHS  
Apopka child Academy  
Frontline Outreach, CCP  
Baker, HS

**4C Head Start Staff**

Gay DeLaughter  
Jaena Ferguson  
Percy Snyder  
Devon Jankowski  
Cathy Salamon-Ocasio  
Sofia Rivera  
Vilmarie Gonzalez

Program Director  
Health & Nutrition C.  
Program Mgr.  
Finance Analyst  
Family Advocate - Osceola  
Family Advocate – Seminole  
HR Generalist

- ❖ The meeting was called to order at 6:05 PM by Policy Council Vice Chair Michelle Reed. Roll call was conducted, and it was determined quorum was met 8/8. At that time, it was decided to move forward with the sharing of information and voting on agenda items.



**Action Items**

**Agenda:**

Aquila Drayton PC Chair asked members to review agenda. There were no questions/concerns. The agenda was motioned to be approved. It was first motioned by

Michelle, Reed Policy Council Vice Chair and second motioned by Ann Marie Alvarado, Community Rep for approval. **Agenda was approved.**

**Meeting Minutes:**

Michelle Reed PC Vice Chair asked members to review minutes from the previous meetings (7/24/19). There were no questions/concerns. A motion to approve the minutes was made by Stephanie Shelton, Apopka Child Academy and seconded by Michelle, Reed Policy Council Vice Chair for approval. **Motion passed and meeting minutes were approved for July.**

The meeting lost quorum as a PC member that called in lost phone connection.

**Financial Statement:**

Devon Jankowski Finance Analyst presented a summary of the financial statements and credit card statements for HS/EHS/CCP/ Exp - EHS for the month of May.

Mr. Jankowski reviewed all the credit card statements for May.

**HR Approvals:**

Vilmarie Gonzalez HR Generalist, shared hirings and terminations for months of June/July for **HS/EHS, CCP, and Expansion.**

**Directors Report:**

Gay DeLaughter, Head Start Director, presented the Directors report for the month of July 2019. At this time **EHS/CCP** are fully enrolled, and **HS** was out for the summer. Attendance in **EHS** for May was 82.74%. She stated attendance needs to improve so we can meet the performance standards requirement of 85%. **CCP** was at 85.18% attendance.

She stated the numbers in the disabilities program were very strong and we need to continue our increased efforts to serve these children.

**IM- Notice of Proposed Rulemaking**

ACF-IM-HS-19-02 was reviewed with the policy

**Adjournment:**

Meeting was adjourned at 6:42 PM. Next scheduled meeting will be on Wednesday September 25, 2019 at 6:00PM at 3500 W. Colonial Dr. Orlando, Fl. **Motion to adjourn was made by Michelle Reed, PC Vice Chair and approved**