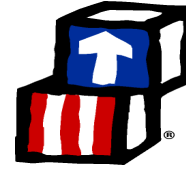




4C HS/EHS POLICY COUNCIL MEETING  
May 22, 2019



**Representatives**

Aquila Drayton  
Michelle Reed  
Clara Padilla  
Jomanda Wright  
Sharon Bailey  
Jessenia Moncoyo  
Diane Pigula  
AnnMarie Alvarado

**Representation**

Policy Council Chair  
Policy Council Vice Chair/Hartage  
Baker HS  
Rising Kids CCP  
All About Kidz Oviedo CCP  
Teddy Bear CCP  
Community Rep.  
Community Rep.- Children's Home  
Society

**4C Head Start Staff**

Michelle Ferkovich  
Percy Snyder  
Jaena Ferguson  
Devon Jankowski  
Shantara Gibson

Assistant Head Start Director  
Program Manager  
Health and Nutrition Coordinator  
Finance Analyst  
FCP Coordinator

The meeting was called to order at 6:05 pm by the Policy Council Chair, Aquila Drayton. The Roll Call was conducted and it was confirmed that there was a quorum established.

**Action Items:**

**Agenda:**

Aquila Drayton, Policy Council Chair, asked members to review the agenda and if there were any questions. There were no questions regarding the agenda. **Motion to approve the agenda was made by AnnMarie Alvarado. Seconded by Michelle Reed. Motion approved.**

**Meeting Minutes:**

Aquila Drayton, Policy Council Chair, asked members to review minutes from the PC Meeting on April 24, 2019. There were no questions asked about the minutes. **Motion to approve the meeting minutes was made by Michelle Reed. Seconded by Jessenia Moncoyo. Motion approved.**

### **Financial Statements:**

Devon Jankowski, Finance Analyst, presented the summary of the Financial Statements for HS, EHS, and CCP for the month of **February**, as well as the credit card statements. The cash and In-Kind contributions for **HS** were \$196,316 under required match. **EHS** cash and In-Kind for the month of **February** was \$315,686 under the required amount for the current program year. **CCP** cash and In-Kind for the month of **February** were \$315,406 under the required amount for the current program year.

Mr. Jankowski reviewed all credit card statements for the month of February. The credit card statements included Centennial Bank, Citgo, Home Depot, and Walmart expenses.

Mr. Jankowski also presented to the Policy Council, the plan to utilize the supplemental funds that were approved for this program year. Mr. Jankowski explained that the funding that was approved was more than enough and that the extra funds will be used to complete playground removal and relocation.

**Motion to approve the Financial Statements, and Credit Card Statements as presented was made by Michelle Reed. Seconded by Jomanda Wright. Motion approved.**

### **HR Approvals:**

Vilmarie Gonzalez, HR Generalist, presented the new potential hires and separations and the Policy Council Approvals Supplemental for HS/EHS HR during the month of May 2019. There were no questions regarding the HR reports. **Motion to approve the HR Report for the month of May was made by Jomanda Wright. Seconded by Michelle reed. Motion approved.**

### **Director's Report:**

Michelle Ferkovich, Assistant Head Start Director, presented the Director's report for the month of February. At this time, all three programs are fully enrolled. Attendance is currently at 83.39% in Head Start, 85.91% in Early Head Start and 89.95% in CCP. Mrs. Ferkovich stated that all three programs have met the requirement to serve 10% of children with disabilities. Mrs. Ferkovich stated that screening numbers are looking good as the program continues to screen the children. There were no questions regarding the Director's Report. **Motion to approve the Director's Report for February was made by Michelle Reed. Seconded by AnnMarie Alvarado. Motion approved.**

### **Parent Activity Funds Requests:**

Shantara Gibson, FCP Coordinator, presented the parent activity funds requested.

**A motion to approve the Parent Activity Funds requests was made by Michelle Reed. Seconded by Jomanda Wright. Motion approved.**

### **Policy Council as Leaders: Homelessness**

Shantara Gibson, FCP Coordinator, asked the Policy Council if they had any additional comments regarding the Policy Council as Leaders in Serving Families Experiencing Homelessness. The video link and discussion questions were sent via email to the entire Policy Council. Ms. Sharon Bailey stated that she watched the video a few times and agreed that many places are not aware of the services provided by Head Start. Ms. Bailey stated that she has joined efforts to begin recruiting in the

community, beginning with her church. AnnMarie Alvarado, CHS Community Representative, stated that the taskforce will look at recruitment efforts and an outreach plan for the service areas.

**Upcoming Trainings and Conferences:**

There are currently no upcoming trainings or conferences that staff or parents will be attending.

**Public Comment:**

There were no additional public comments.

**Adjournment:**

Meeting was adjourned at 6:44 pm. The next scheduled meeting will be on Wednesday, June 26, 2019 at 6:00pm at 3500 West Colonial Drive, Orlando, FL. **Motion to approve the adjourn was made by AnnMarie Alvarado.**