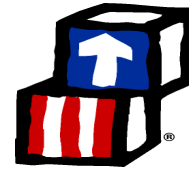




4C HS/EHS POLICY COUNCIL MEETING
August 22, 2018



Representatives

Chandrea Washington
Chekasha Richardson
Daniel Grant
Katrina Samuels
Stephanie Shelton
AnnMarie Alvarado

Representation

Policy Council Chair/Frontline CCP
Policy Council Secretary/Fifth Ave HS
Light Years Ahead EHS
All About Kidz Oviedo
Apopka Child Academy
Community Rep/Children's Home
Society

4C Head Start Staff

Gay DeLaughter
Michelle Ferkovich
Janneth Diaz
Omayra Severino
Shantara Gibson

Head Start Director
Assistant Head Start Director
Accounting and Finance Supervisor
HR Generalist
FCP Coordinator

The meeting was called to order at 6:15 pm by the Policy Council Chair, Chandrea Washington. The Roll Call was also conducted by Ms. Washington and it was confirmed that there was no quorum was established. The meeting continued as informational purposes only.

Action Items:

Agenda:

Chandrea Washington, Policy Council Chair, asked members to review the agenda and if there were any questions.

Meeting Minutes from June 27, 2018:

Chandrea Washington, Policy Council Chair, asked members to review minutes from the PC Meeting on June 27, 2018. There were no questions asked about the minutes.

Financial Statements and Budget Amendments:

HS Financial Statements – May
EHS Financial Statements – May
CCP Financial Statements – May

Janneth Diaz, Accounting and Finance Supervisor, presented the summary of the Financial Statements for HS, EHS, and CCP for the month of **May**, as well as the credit card statements. The cash and In-Kind contributions for **HS** were \$383,735 under required match. **EHS** cash and In-Kind for the month of **May** was \$412,545 under the required amount for the current program year. **CCP** cash and In-Kind for the month of **May** were \$513,319 under the required amount for the current program year.

Mrs. Diaz presented the Budget Amendment #8 for HS FY 2017-2018. Mrs. Diaz explained that funds are being moved from Disney HS, Miscellaneous Revenues, State VPK funding, and from other expense budget lines into other expense budget lines. There were no questions regarding Budget Amendment #8 for HS.

Mrs. Diaz also presented Budget Amendment #9 for EHS FY 2017-2018. Mrs. Diaz explained that funds are being moved Disney EHS, Miscellaneous Revenues, and other expenses budget lines into Head Start In-kind contribution and other expenses budget lines. There were no questions regarding Budget Amendment #9 for EHS.

HR Approvals:

Omayra Severino, HR Generalist, presented the new potential hires and separations and the Policy Council Approvals Supplemental for HS/EHS/CCP HR during the month of August 2018. There were no questions regarding the HR reports.

Director's Report:

Gay DeLaughter, Head Start Director, presented the Director's report for the month of June. Mrs. DeLaughter stated that the HS program is currently closed for the summer. At this time, the EHS program is fully enrolled and the CCP program is currently enrolling. Additional enrollment for children with disabilities is being sought for CCP as the percentage continues to increase. Mrs. DeLaughter stated that currently the lead screening numbers are improving. Mrs. DeLaughter stated that Policy Council will be getting invitations to be involved in interviewing and an email will be sent out for involvement. A training will be provided so that Policy Council representatives are comfortable There were no questions regarding the Director's Report.

Public Comment:

There were no additional public comments.

Adjournment:

Meeting was adjourned at 7:02 pm. The next scheduled meeting will be on Wednesday, August 22, 2018 at 6:00pm at 3500 West Colonial Drive, Orlando, FL. **Motion to approve the adjourn was made by Chekasha Richardson and seconded by AnnMarie Alvarado .**