

**Community Coordinated
Care for Children, Inc. and
The 4C Foundation, Inc.**

**Combined Financial
Statements
and Supplemental
Information**

**Year Ended
December 31, 2017**

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Partners

W. Ed Moss, Jr.
Joe M. Krusick
Cori G. Cameron
Bob P. Marchewka
Ric Perez
James R. Dexter
Thomas F. Regan
Ernie R. Janvrin
Paul F. Smyth
Darby M. Hauck

501 S. New York Ave.
Suite 100
Winter Park, FL 32789
Phone: 407-644-5811
Fax: 407-644-6022
www.mosskrusick.com

631 US Highway 1
Suite 411
N. Palm Beach, FL 33408
Phone: 561-848-9300
Fax: 561-848-9332

American Institute of
Certified Public
Accountants

Florida Institute of
Certified Public
Accountants

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Community Coordinated Care for Children, Inc.
and The 4C Foundation, Inc.
Orlando, Florida

Report on the Financial Statements

We have audited the accompanying combined financial statements of Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc. (collectively the "Organization") (a nonprofit organization) which comprise the combined statement of financial position as of December 31, 2017, and the related combined statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the combined financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these combined financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these combined financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the combined financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the combined financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the combined financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the combined financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc. as of December 31, 2017, and the changes in their net assets and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other information

Our audit was conducted for the purpose of forming an opinion on the combined financial statements as a whole. The accompanying combined schedule of Head Start expenses, combined schedule of Early Head Start expenses, and combined schedule of Early Head Start Child Care Partnership expenses is presented for purposes of additional analysis and is not a required part of the combined financial statements. The accompanying schedule of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and State of Florida Chapter 10.650, *Rules of the Auditor General* is presented for purposes of additional analysis and is not a required part of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements. The information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the combined financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 11, 2018, on our consideration on the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

Moss, Krusick & Associates, LLC

Winter Park, Florida
April 11, 2018

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

COMBINED STATEMENT OF FINANCIAL POSITION

December 31, 2017

ASSETS

Assets

| | |
|---|----------------|
| Cash and cash equivalents | \$ 1,493,927 |
| Receivables | 8,635,933 |
| Unconditional promise to give | 115,286 |
| Prepaid expenses and other assets | 839,725 |
| Cash designated for capital expenditures | 114,000 |
| Property and equipment, net | 1,131,272 |
| Investments | 1,042,195 |
| Beneficial interest in assets held by others | 139,458 |
| Assets held in trust for the deferred compensation plan | <u>148,284</u> |

| | |
|--------------|-----------------------------|
| Total assets | <u><u>\$ 13,660,080</u></u> |
|--------------|-----------------------------|

LIABILITIES AND NET ASSETS

Liabilities

| | |
|---------------------------------------|----------------|
| Accounts payable and accrued expenses | \$ 1,518,172 |
| Due to early learning providers | 5,188,523 |
| Refundable advances | 920,670 |
| Deferred compensation payable | <u>148,284</u> |

| | |
|-------------------|------------------|
| Total liabilities | <u>7,775,649</u> |
|-------------------|------------------|

| | |
|---|----------|
| Commitments and contingencies (Notes H and I) | <u>-</u> |
|---|----------|

Net assets

| | |
|--|----------------|
| Unrestricted | |
| Operating | 4,384,415 |
| Net investment in property and equipment | 1,131,272 |
| Designated for capital expenditures | <u>114,000</u> |

| | |
|-------------------------------|-----------|
| Total unrestricted net assets | 5,629,687 |
|-------------------------------|-----------|

| | |
|------------------------|---------|
| Temporarily restricted | 115,286 |
|------------------------|---------|

| | |
|------------------------|----------------|
| Permanently restricted | <u>139,458</u> |
|------------------------|----------------|

| | |
|------------------|------------------|
| Total net assets | <u>5,884,431</u> |
|------------------|------------------|

| | |
|----------------------------------|-----------------------------|
| Total liabilities and net assets | <u><u>\$ 13,660,080</u></u> |
|----------------------------------|-----------------------------|

The accompanying notes are an integral part of these combined financial statements.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

COMBINED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

Year Ended December 31, 2017

| | Unrestricted | Temporarily Restricted | Permanently Restricted | Total |
|---|---------------------|-----------------------------------|-----------------------------------|---------------------|
| REVENUES AND SUPPORT | | | | |
| Early Learning Coalition of Orange County | \$ 65,534,367 | \$ - | \$ - | \$ 65,534,367 |
| Early Learning Coalition of Osceola County | 14,363,950 | - | - | 14,363,950 |
| U.S. Department of Health and Human Services | 11,671,329 | - | - | 11,671,329 |
| State of Florida Department of Health - Food Program | 6,501,056 | - | - | 6,501,056 |
| Orange County Citizens' Commission for Children | 2,113,768 | - | - | 2,113,768 |
| Other support and revenues, and contributions | 1,402,823 | - | - | 1,402,823 |
| Heart of Florida United Way, Inc. | 94,870 | 115,286 | - | 210,156 |
| City of Orlando | 361,984 | - | - | 361,984 |
| Orange County Commission | 186,000 | - | - | 186,000 |
| Catholic Charities of Central Florida, Inc. | 245,186 | - | - | 245,186 |
| Orange County Citizens' Review Panel | 130,388 | - | - | 130,388 |
| City of Orlando - Parramore project | 147,126 | - | - | 147,126 |
| State of Florida Department of Children and Families | 75,372 | - | - | 75,372 |
| In-kind contributions - Head Start and Early Head Start | 104,888 | - | - | 104,888 |
| Investment income | 52,683 | - | 13,743 | 66,426 |
| Net assets released from restrictions | 200,062 | (200,062) | - | - |
| Total revenues and support | 103,185,852 | (84,776) | 13,743 | 103,114,819 |
| EXPENSES | | | | |
| Program services | | | | |
| Early Care and Learning (School Readiness) | 43,740,459 | - | - | 43,740,459 |
| Voluntary Pre-K | 37,662,319 | - | - | 37,662,319 |
| Food Program | 6,407,727 | - | - | 6,407,727 |
| Head Start | 4,460,907 | - | - | 4,460,907 |
| Early Head Start | 3,522,530 | - | - | 3,522,530 |
| Early Head Start Child Care Partnership | 3,841,488 | - | - | 3,841,488 |
| Other program services | 1,957,888 | - | - | 1,957,888 |
| Total program services | 101,593,318 | - | - | 101,593,318 |
| Support services | | | | |
| Management and general | 1,362,316 | - | - | 1,362,316 |
| Fundraising | 18,598 | - | - | 18,598 |
| Total supporting services | 1,380,914 | - | - | 1,380,914 |
| Total expenses | 102,974,232 | - | - | 102,974,232 |
| Change in net assets | 211,620 | (84,776) | 13,743 | 140,587 |
| NET ASSETS AT BEGINNING OF YEAR | 5,418,067 | 200,062 | 125,715 | 5,743,844 |
| NET ASSETS AT END OF YEAR | \$ 5,629,687 | \$ 115,286 | \$ 139,458 | \$ 5,884,431 |

The accompanying notes are an integral part of these combined financial statements.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

COMBINED STATEMENT OF FUNCTIONAL EXPENSES

Year Ended December 31, 2017

| | Program Services | | | | | | | Supporting Services | | | | |
|---|--|----------------------|---------------------|---------------------|---------------------|---|------------------------|------------------------|------------------------|------------------|---------------------------|---------------------------|
| | Early Care and Learning (School Readiness) | Voluntary Pre-K | Food Program | Head Start | Early Head Start | Early Head Start Child Care Partnership | Other Program Services | Total Program Services | Management and General | Fundraising | Total Supporting Services | Total Functional Expenses |
| Salaries | \$ 2,805,071 | \$ 522,956 | \$ 390,374 | \$ 2,200,531 | \$ 1,369,960 | \$ 777,934 | \$ 1,114,902 | \$ 9,181,728 | \$ 713,929 | \$ - | \$ 713,929 | \$ 9,895,657 |
| Payroll taxes and employee benefits | 710,510 | 133,898 | 93,537 | 487,149 | 309,101 | 171,195 | 242,741 | 2,148,131 | 173,838 | - | 173,838 | 2,321,969 |
| Total salaries and related expenses | 3,515,581 | 656,854 | 483,911 | 2,687,680 | 1,679,061 | 949,129 | 1,357,643 | 11,329,859 | 887,767 | - | 887,767 | 12,217,626 |
| Child care education services and meals | 39,765,232 | 36,896,017 | 5,793,798 | - | - | 23,218 | 241,601 | 82,719,866 | 342 | - | 342 | 82,720,208 |
| Educational training services and contractual | 679 | - | - | 449,308 | 1,004,910 | 2,386,731 | 26,078 | 3,867,706 | 8,084 | - | 8,084 | 3,875,790 |
| Rent | 49,883 | 12,202 | 3,030 | 329,509 | 122,802 | 11,398 | 108,440 | 637,264 | 5,968 | - | 5,968 | 643,232 |
| Telephone and utilities | 122,281 | 21,541 | 15,475 | 168,919 | 61,993 | 27,883 | 45,159 | 463,251 | 27,642 | - | 27,642 | 490,893 |
| Repairs and maintenance | 75,828 | 13,848 | 9,251 | 195,430 | 128,862 | 80,356 | 25,567 | 529,142 | 30,248 | - | 30,248 | 559,390 |
| Office expense | 67,396 | 18,766 | 17,151 | 50,155 | 26,932 | 20,122 | 71,839 | 272,361 | 39,285 | - | 39,285 | 311,646 |
| Food and classroom supplies | - | - | - | 112,561 | 123,496 | 141,665 | 70 | 377,792 | - | - | - | 377,792 |
| Professional services | 13,261 | 2,195 | 373 | 60,580 | 19,436 | 41,627 | 9,343 | 146,815 | 83,615 | - | 83,615 | 230,430 |
| Noncapital equipment costs | 11,511 | 4,546 | 7,390 | 9,360 | 969 | 2,464 | 10,962 | 47,202 | 2,690 | - | 2,690 | 49,892 |
| Temporary services | 19,820 | 8,023 | 7,645 | 23,337 | 10,353 | 13,780 | 5,554 | 88,512 | 11,520 | - | 11,520 | 100,032 |
| Insurance | 12,153 | 1,962 | 1,085 | 10,016 | 2,877 | 3,484 | 944 | 32,521 | 81,960 | - | 81,960 | 114,481 |
| Training and technical assistance | - | - | - | 64,398 | 52,574 | 70,262 | - | 187,234 | - | - | - | 187,234 |
| Meetings and conferences | 1,446 | 68 | 713 | 9,353 | 4,172 | 8,982 | 6,246 | 30,980 | 7,486 | - | 7,486 | 38,466 |
| Computer support | 2,796 | 1,655 | 54,208 | 12,156 | 6,368 | 7,237 | 2,984 | 87,404 | 87,828 | - | 87,828 | 175,232 |
| In-kind expenses | - | - | - | 54,049 | 47,836 | 3,003 | - | 104,888 | - | - | - | 104,888 |
| Depreciation | 27,053 | 3,510 | 3,555 | 5,743 | 3,616 | 5,847 | 2,442 | 51,766 | 35,336 | - | 35,336 | 87,102 |
| Building security | 43,738 | - | - | 864 | 451 | 563 | 302 | 45,918 | - | - | - | 45,918 |
| Travel | 3,877 | 783 | 7,890 | 24,924 | 10,557 | 22,343 | 7,945 | 78,319 | 1,815 | - | 1,815 | 80,134 |
| Equipment rental | 6,043 | 1,726 | 2,173 | 310 | 79 | 179 | 12,931 | 23,441 | 1,157 | - | 1,157 | 24,598 |
| Miscellaneous | - | - | - | - | - | - | 26 | 26 | 34,392 | - | 34,392 | 34,418 |
| Program expense | - | - | - | 158,854 | 210,465 | 16,451 | 20,238 | 406,008 | - | - | - | 406,008 |
| Fundraising activities | - | - | - | - | - | - | - | - | - | 18,598 | 18,598 | 18,598 |
| Dues and publications | 175 | 7 | - | 8,210 | 1,603 | 2,138 | 87 | 12,220 | 14,389 | - | 14,389 | 26,609 |
| Directory/advertising | 574 | 124 | 79 | 2,631 | 1,161 | 1,178 | 144 | 5,891 | 265 | - | 265 | 6,156 |
| Vehicle expense | 1,132 | 180 | - | 5,165 | 1,681 | 1,448 | 92 | 9,698 | 527 | - | 527 | 10,225 |
| Educational materials | - | 18,312 | - | 17,395 | 276 | - | 1,251 | 37,234 | - | - | - | 37,234 |
| Total expenses | \$ 43,740,459 | \$ 37,662,319 | \$ 6,407,727 | \$ 4,460,907 | \$ 3,522,530 | \$ 3,841,488 | \$ 1,957,888 | \$ 101,593,318 | \$ 1,362,316 | \$ 18,598 | \$ 1,380,914 | \$ 102,974,232 |

The accompanying notes are an integral part of these combined financial statements.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

COMBINED STATEMENT OF CASH FLOWS

Year Ended December 31, 2017

CASH FLOWS FROM OPERATING ACTIVITIES

| | |
|--|--------------|
| Change in net assets | \$ 140,587 |
| Adjustments to reconcile change in net assets to net cash provided by operating activities: | |
| Depreciation | 87,102 |
| Net realized and unrealized gain | (82,874) |
| Decrease (increase) in assets: | |
| Receivables | (600,471) |
| Prepaid expenses and other assets | 218,046 |
| Assets held in trust for the deferred compensation plan | 9,075 |
| Unconditional promise to give | 84,818 |
| Increase (decrease) in liabilities: | |
| Accounts payable and accrued expenses | (124,603) |
| Due to early learning providers | 319,325 |
| Refundable advances | (35,864) |
| Deferred compensation payable | (9,075) |
| Net cash provided by operating activities | <u>6,066</u> |

CASH FLOWS FROM INVESTING ACTIVITIES

| | |
|--|-----------------|
| Decrease in cash designated for capital expenditures | 31,000 |
| Purchases of property and equipment | <u>(31,371)</u> |
| Net cash used in investing activities | <u>(371)</u> |

CASH FLOWS FROM FINANCING ACTIVITIES

| | |
|---|----------------------------|
| Change in beneficial interest in asset held by others | <u>4,447</u> |
| Net increase in cash and cash equivalents | 10,142 |
| Cash and cash equivalents at beginning of year | <u>1,483,785</u> |
| Cash and cash equivalents at end of year | <u><u>\$ 1,493,927</u></u> |

The accompanying notes are an integral part of these combined financial statements.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

NOTE A – NATURE OF ORGANIZATION, PRINCIPLES OF COMBINATION AND SIGNIFICANT ACCOUNTING POLICIES

1. Organization and nature of activities

Community Coordinated Care for Children, Inc. ("4C") is a not-for-profit corporation operating in Central Florida as a coordinative agency for child care activities and other support services for families with young children.

4C's major program services are as follows:

Early Care and Learning (School Readiness): 4C currently contracts with local Early Care and Learning Coalitions, local governments, and not-for-profit organizations to provide income eligible families child care financial assistance and other related activities. Local government contracts, United Way allocations, private foundations and other local funders are used to meet match requirements for certain contracts.

Voluntary Pre-K: 4C participates in a Florida Department of Education program designed to prepare four year olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child in a free voluntary pre-kindergarten program. 4C currently contracts with local coalitions to provide such services.

Food Program: Accounts for resources received from the State of Florida Department of Health to subsidize meal costs for eligible children under the National School Lunch and the Child Nutrition Acts.

Head Start: Head Start is a federal program that promotes the school readiness of children ages three to five, enhancing their cognitive, physical, social, and emotional development. The learning environment supports children's growth in these areas, and emphasizes the role of parents as their child's first teacher. The program also helps build relationships with families in support of their well-being and achieving family goals.

Early Head Start: Early Head Start programs provide services to infants, toddlers, pregnant women, and their families through a variety of service models, depending on the needs of the local community. 4C operates Early Head Start sites and also works with child care centers. Some programs offer home-based services that assign dedicated staff who conduct weekly visits to children in their own home and work with the parent as the child's primary teacher.

Early Head Start Child Care Partnership: The EHS-CCP program brings together the strengths of child care and Early Head Start programs through partnerships between 4C and local child care providers. These child care providers have experience providing care that is strongly grounded in the cultural, linguistic, and social needs of the families and their local communities.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

NOTE A – NATURE OF ORGANIZATION, PRINCIPLES OF COMBINATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

1. Organization and nature of activities (continued)

Other Program Services: Consists primarily of four programs: 1) Early Childhood Education Training Programs - accounts for resources received from the State of Florida Department of Children and Families for state mandated training services and resources for other training programs, 2) Other Child Care - accounts for resources received from the Catholic Charities of Central Florida, Inc. for refugee child care and other contracts for child care services, 3) Community Services - accounts for various community services and other family related programs, and 4) Orange County Citizens' Commission for Children - funds family support resources of thirteen neighborhood centers.

The 4C Foundation, Inc. (Foundation) is a separate not-for-profit corporation that was formed for the purpose of acquiring property and leasing to, and fund-raising for 4C.

2. Principles of combination

The accompanying financial statements include the accounts of 4C and the Foundation (collectively, the Organization) on a combined basis. All significant intercompany accounts and transactions have been eliminated in the preparation of the combined financial statements. At December 31, 2017, total net assets of 4C and the Foundation were \$3,432,855 and \$2,451,576, respectively.

3. Basis of accounting and financial statement presentation

The accompanying combined financial statements have been prepared on the accrual basis of accounting.

A not-for-profit organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted and permanently restricted. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

Unrestricted net assets: Net assets that are not subject to donor-imposed stipulations, but may be designated for specific purposes by action of the Board of Directors.

Temporarily restricted net assets: Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. When the restriction is met or expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the combined statement of activities as net assets released from restrictions. Temporarily restricted net assets as of December 31, 2017, are composed of \$115,286 of Heart of Florida United Way, Inc. funding which will be released in the next fiscal year.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

NOTE A – NATURE OF ORGANIZATION, PRINCIPLES OF COMBINATION AND
SIGNIFICANT ACCOUNTING POLICIES (continued)

3. Basis of accounting and financial statement presentation (continued)

Permanently restricted net assets: Net assets subject to donor-imposed stipulations that they be permanently maintained by the Organization. Permanently restricted net assets were \$139,458 at December 31, 2017. These amounts consist of endowment funds that are subject to restrictions of gift instruments requiring in perpetuity that the principal be invested and the income only be used based on donor-imposed stipulations. Investment earnings distributed are recorded in unrestricted net assets.

This amount consists of contributions to the Community Foundation of Central Florida, Inc. to be held as a permanently restricted endowment fund for the benefit of the Organization (see Notes C and D).

4. Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of support and revenues, and expenses during the reporting period. Actual results could differ from those estimates.

5. Cash and cash equivalents

For purposes of the combined statement of cash flows, the Organization considers all highly liquid debt instruments purchased with an original maturity date of three months or less to be cash equivalents. Cash excludes cash designated for capital expenditures.

6. Receivables

Receivables primarily consist of grant and contract receivables from federal, state and local governmental agencies, and not-for-profit organizations, and are stated at estimated net realizable value. The Organization uses the allowance method to determine uncollectible receivables. The allowance is based upon management estimates of current economic factors and analysis of specific accounts. In the opinion of management, no allowance for uncollectible accounts was considered necessary at December 31, 2017.

7. Property and equipment

Property and equipment are recorded at cost when purchased or at fair value at the date of gift, if contributed. Depreciation of property and equipment is computed using the straight-line method of accounting over the estimated useful lives of the depreciable assets. Routine maintenance and repair costs are charged to expense as incurred, while major replacements and improvements are capitalized as additions to the related assets.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

**NOTE A – NATURE OF ORGANIZATION, PRINCIPLES OF COMBINATION AND
SIGNIFICANT ACCOUNTING POLICIES (continued)**

7. Property and equipment (continued)

When assets are sold or retired, the related cost and accumulated depreciation are removed from the accounts and gains or losses from dispositions are credited or charged to income.

The Foundation capitalized a donated art collection which is stated at the estimated fair value of the collection at the time of the donation. The Foundation has no purchased collectibles.

8. Impairment of long-lived assets

The carrying value of property and equipment is reviewed for impairment whenever events or changes in circumstances indicate such value may not be recoverable. Recoverability of assets or asset groups to be held and used is measured by a comparison of the carrying amount of an asset or asset group to future net cash flows expected to be generated by the asset or asset group. If such assets or asset groups are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value of the assets or asset group. Assets or asset groups to be disposed of are reported at the lower of the carrying amount or fair value less cost to sell. No impairment of the Organization's long-lived assets or asset groups have been recognized during the year ended December 31, 2017.

9. Investments

Investments in marketable securities with readily determinable fair values are reported at their fair values in the Combined Statement of Financial Position. Unrealized gains and losses are included in the Combined Statement of Activities and Changes in Net Assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net position if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

10. Beneficial interest in assets held by others

The Organization follows guidance related to accounting for contributions held by an organization for the benefit of another organization which states that organizations that transfer assets to other not-for-profit agencies who specify themselves or their affiliates as the beneficiaries, and has not granted variance power, are not considered expenses and are recorded as a beneficial interest in assets held by others in the combined statement of financial position at fair value (see Note D).

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

**NOTE A – NATURE OF ORGANIZATION, PRINCIPLES OF COMBINATION AND
SIGNIFICANT ACCOUNTING POLICIES (continued)**

11. Assets held in trust for the deferred compensation plan

Assets held in trust for the deferred compensation plan are investments and are reported at fair value (see Note D). These investments represent contributions to a 457(b) plan for the benefit of "key employees." See Note I for additional information about the terms of this plan.

12. Revenue recognition

The Organization is principally funded by grants and contracts from federal, state and local governmental agencies, and not-for-profit organizations. Grants and contracts generally provide reimbursement for allowable costs incurred. Revenue from cost reimbursement grants and contracts is recognized as eligible costs are incurred.

Receivables are recorded to the extent costs have been incurred but not reimbursed by the granting agencies. Conversely, refundable advances are recorded when grant and contract advances exceed eligible costs incurred. Refundable advances will either be offset against subsequent allowable costs incurred or refunded to the granting agencies upon grant termination.

13. Contributions

Contributions, including unconditional promises to give, are recognized as support and revenue in the period received at fair value as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions are met in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

The Organization uses the allowance method to determine uncollectible unconditional promises to give receivables. The allowance is based upon management estimates of current economic factors and analysis of specific unconditional promises to give. In the opinion of management, no allowance for uncollectible accounts was considered necessary at December 31, 2017.

Contributed services are recognized if the services received create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by contribution.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

**NOTE A – NATURE OF ORGANIZATION, PRINCIPLES OF COMBINATION AND
SIGNIFICANT ACCOUNTING POLICIES (continued)**

13. Contributions (continued)

The estimated fair value of contributed materials, facilities, services and other program services are necessary to support the Head Start and Early Head Start program. These contributions are reflected as support and expenses in the accompanying combined statement of activities and combined statement of functional expenses in the period in which the materials, facilities, services and other program services are utilized. Contributed materials, facilities, services and other program services consist of the following:

| | <u>Head Start</u> | <u>Early Head Start</u> | <u>Early Head Start-CCP</u> | <u>Total</u> |
|------------------|-------------------|-----------------------------|---------------------------------|-------------------|
| Program services | <u>\$ 54,049</u> | <u>\$ 47,836</u> | <u>\$ 3,003</u> | <u>\$ 104,888</u> |

14. Functional allocation of expenses

The cost of providing various programs and supporting services have been summarized on a functional basis in the combined statement of activities and change in net assets and in the combined statement of functional expenses. Accordingly, certain costs have been allocated among the various programs and supporting services benefited.

15. Income taxes

4C and the Foundation are exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state income taxes under similar provisions of the Florida Statutes. Accordingly, no provision for federal and state income taxes has been recorded in the accompanying combined financial statements.

The Organization follows accounting standards relating to accounting for uncertainty in income taxes. Management assessed whether there were any uncertain tax positions which may give rise to income tax liabilities and determined that there were no such matters requiring recognition in the accompanying combined financial statements. The Organization files income tax returns in the U.S. federal jurisdiction. Generally, the Organization is no longer subject to U.S. federal income tax examinations by tax authorities for years before December 31, 2014.

16. Concentrations of credit risk

Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash, cash designated for capital expenditures, and various unsecured receivables. The Organization placed their cash and cash designated for capital expenditures with federally insured financial institutions and limit their exposure to any potential loss in excess of federally insured limits; however, at times, the Organization is exposed to loss to the extent that these balances exceed the federally insured limits.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

NOTE A – NATURE OF ORGANIZATION, PRINCIPLES OF COMBINATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

16. Concentrations of credit risk (continued)

Concentrations of credit risk with respect to unsecured receivables are limited as the receivables are primarily grant and contract receivables from governmental agencies; other receivables are primarily due from entities located in Central Florida. The Early Learning Coalition of Orange County, Early Learning Coalition of Osceola County and the State of Florida Department of Health accounts for 56%, 11% and 11%, respectively, of total receivables at December 31, 2017.

17. Recent accounting pronouncements

In February 2016, the Financial Accounting Standards Board (“FASB”) issued Accounting Standards Update (ASU) 2016-02, Leases, that requires lessees to put most leases on their balance sheets and recognize expenses on their income statements in a manner similar to today’s capital lease accounting. The guidance also eliminates today’s real estate specific provisions for all entities. For lessors, the guidance modifies the classification criteria for accounting for sales-type and direct financing leases. The new guidance is effective for fiscal years beginning after December 15, 2019. Early adoption is permitted. The Organization is evaluating the potential effects ASU 2016-02 will have on its combined financial statements.

In August 2016, the FASB issued Accounting Standards Update (ASU) No. 2016-14, Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities, which is designed to help not-for-profits tell their stories through their financial statements. Not-for-profit financial statements have been prepared under the FASB’s current guidance since 1993. The new standard changes presentation and disclosure requirements with the intention of helping not-for-profits provide more relevant information about their resources—and the changes in those resources—to donors, grantors, creditors, and other financial statement users. Specifically, ASU 2016-14 decreases the number of net asset classes from three to two, requires disclosure of qualitative information on liquid resources and liquidity risks for meeting cash needs for general expenses within one year, requires reporting and analysis of expenses by function and nature, and enhances reporting and disclosures about underwater endowments. The new net asset classes will be net assets with donor restrictions and net assets without donor restrictions. The standard will take effect for annual financial statements issued for fiscal years beginning after December 15, 2017, and early application of the standard is permitted. The Organization is currently assessing the impact the new standard will have on its combined financial statements.

The FASB recently issued new accounting pronouncements on revenue recognition, which is effective beginning in 2018. Early adoption is permitted. The Organization is evaluating the impact of the new pronouncement on its combined financial statements.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

**NOTE A – NATURE OF ORGANIZATION, PRINCIPLES OF COMBINATION AND
SIGNIFICANT ACCOUNTING POLICIES (continued)**

18. Subsequent events

Management has assessed subsequent events through April 11, 2018, which is the date these combined financial statements were available to be issued. There were no subsequent events requiring recognition as of April 11, 2018.

NOTE B – PROPERTY AND EQUIPMENT

Property and equipment at December 31, 2017, consisted of the following:

| | |
|-------------------------------|---------------------|
| Land | \$ 720,000 |
| Buildings and improvements | 1,724,199 |
| Equipment, vehicles and other | 1,069,811 |
| Donated art collection | <u>178,055</u> |
| | 3,692,065 |
| Less accumulated depreciation | <u>(2,560,793)</u> |
| | <u>\$ 1,131,272</u> |

During the year ended December 31, 2017, depreciation expense was \$87,102.

NOTE C – BENEFICIAL INTEREST IN ASSETS HELD BY OTHERS

The Organization has a beneficial interest in assets held by the Community Foundation of Central Florida, Inc. (the Community Foundation) in a permanent Agency Endowment Fund known as the "Caring for Kids Fund." The Community Foundation was granted no variance power to redirect the use of the assets to another beneficiary. On an annual basis, the Community Foundation distributes a percentage of the principal balance from this fund to the Organization as determined by the Community Foundation's spending policy. As of December 31, 2017, the endowment fund has a fair value of \$139,458, which is included in the accompanying combined statement of financial position as beneficial interest in assets held by others.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

NOTE D – FAIR VALUE MEASUREMENTS

The Organization follows accounting standards relating to fair value measurements which defines fair value, establishes a framework for measuring fair value in accordance with accounting principles generally accepted in the United States of America, and expand disclosures about fair value measurements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The accounting standards relating to fair value measurement establish a three-level valuation hierarchy for disclosure of fair value measurements. The valuation hierarchy is based upon the transparency of inputs to the valuation of an asset or liability as of the measurement date. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities and the lowest priority to unobservable inputs. Level inputs, as defined by this guidance, are as follows:

- | | |
|---------|--|
| Level 1 | Inputs are unadjusted, quoted prices for identical assets or liabilities in active markets at the measurement date. |
| Level 2 | Inputs other than quoted prices included in Level 1 that are observable for the asset or liability through corroboration with market data at the measurement date. |
| Level 3 | Unobservable inputs that reflect management's best estimate of what market participants would use in pricing the asset or liability at the measurement date. |

The following table summarizes fair value measurements by level at December 31, 2017, for financial assets measured at fair value on a recurring basis:

| | Fair Value Measurements Using | | | |
|--|-------------------------------|-------------------|-------------------|---------------------|
| | Level 1 | Level 2 | Level 3 | Total |
| Assets | | | | |
| Assets held in trust for the deferred compensation plan (investments): | | | | |
| Pooled separate accounts with Principal Life Insurance Co. | \$ - | \$ 148,284 | \$ - | \$ 148,284 |
| Mutual funds | 1,042,195 | - | - | 1,042,195 |
| Beneficial interest in assets held by others | - | - | 139,458 | 139,458 |
| | <u>\$ 1,042,195</u> | <u>\$ 148,284</u> | <u>\$ 139,458</u> | <u>\$ 1,329,937</u> |

The fair value of the Organization's beneficial interest in assets held by others is determined based on the Organization's allocated share of the Community Foundation's investment pool. Information is provided to the Organization by Community Foundation management in the form of an annual investment report and through the Community Foundation's annual audit.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

NOTE D – FAIR VALUE MEASUREMENTS (continued)

The pooled separate accounts with Principle Life Insurance Co. are valued using the fair market value of the underlying assets.

Mutual funds: Valued at the daily closing price as reported by the fund. Mutual funds held by the Organization are open-end mutual funds that are registered with the Securities and Exchange Commission. These funds are required to publish their daily net asset value (NAV) and to transact at that price. The mutual funds held by the Organization are deemed to be actively traded.

The table below sets forth a summary of the changes in the fair value of the Organization's Level 3 financial assets during the year ended December 31, 2017:

| | <u>Beneficial Interest in Assets Held by Others</u> |
|---|---|
| Balance, beginning of year | \$ 125,715 |
| Net realized and unrealized gain | 18,190 |
| Interest and dividend income | 2,120 |
| Investment manager and administrative fees, and distributions | <u>(6,567)</u> |
| Balance, end of year | <u>\$ 139,458</u> |

The Organization's investments are exposed to various risks such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of the investments will occur in the near term and that such changes could materially affect the investment account balance.

NOTE E – INVESTMENTS

The fair value of the investments is reflected in the Combined Statement of Net Position at December 31, 2017. A summary of investments at December 31, 2017, is as follows:

| | <u>Original Cost</u> | <u>Level I Fair Value</u> | <u>Unrealized Gain</u> |
|--------------|--------------------------|-----------------------------------|----------------------------|
| Mutual Funds | <u>\$ 1,006,766</u> | <u>\$ 1,042,195</u> | <u>\$ 35,429</u> |

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

NOTE E – INVESTMENTS (continued)

Investment income is reported in the Combined Statement of Activities and Changes in Net Assets for the year ended December 31, 2017 and is summarized as follows:

| | | |
|--|----|---------------|
| Interest and dividends | \$ | 28,233 |
| Change in beneficial interest in assets held by others | | 13,743 |
| Change in unrealized gain | | <u>24,450</u> |
| | \$ | <u>66,426</u> |

NOTE F – RECONCILIATION OF CHANGES IN NET ASSETS TO NET OPERATING INCOME (NON-GAAP)

The following table presents a reconciliation of the change in net assets to the Organization's internal net operating income for the year ending December 31, 2017:

| | | |
|--|----|-----------------|
| Change in net assets | \$ | 140,587 |
| Plus: depreciation | | 87,102 |
| Less: unrealized gain on investments | | <u>(35,429)</u> |
| Net operating income excluding Depreciation and unrealized gain on investments | \$ | <u>192,260</u> |

NOTE G – LINE OF CREDIT

The Organization entered into a \$2,000,000 line of credit agreement with a bank. The line of credit bears interest at a variable rate based on the Wall Street Journal Prime rate plus 1.00% with a minimum of 4.50%, and is collateralized by certain receivables. The line of credit requires monthly interest only payments and matures on June 15, 2018. All advances on the line of credit are required to be repaid within six months of the advance.

NOTE H – RETIREMENT PLAN

All employees are eligible to participate in a defined contribution 401(k) plan (the 401(k) Plan) upon completion of 12 consecutive months of the required service and attainment of age 21. The annual contribution to the 401(k) Plan is determined on an annual basis by the Board of Directors (5% of eligible compensation for 2017) plus a match provision of 25% of voluntary contributions by the eligible employee up to a maximum of 1% of eligible compensation. Accordingly, the Organization's maximum contribution is 6% of eligible compensation up to the federal limit according to the Internal Revenue Code. Contributions to the 401(k) Plan for the year ended December 31, 2017, were \$439,904 and are included in payroll taxes and employee benefits in the accompanying combined statement of functional expenses.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

NOTES TO COMBINED FINANCIAL STATEMENTS

December 31, 2017

NOTE I – DEFERRED COMPENSATION PLAN

The Organization has established a deferred compensation plan (the Plan) for the benefit of "key employees", which provide that a certain percentage of the key employee's salary be accrued for the benefit of the participant. The Organization recognizes the related expense and liability under this Plan as benefits become vested. At December 31, 2017, the amounts due under the deferred compensation plan which totaled \$148,284, were accrued and included in deferred compensation payable and the related investments are included in assets held in trust for the deferred compensation plan in the accompanying combined statement of financial position. Contributions to the Plan for the year ended December 31, 2017, was \$9,075 and are included in payroll taxes and employee benefits in the accompanying combined statement of functional expenses.

NOTE J – CONTINGENCIES

By terms of the Organization's grants and contracts, certain funding agencies reserve the right to examine records relating to cost reimbursements. In the event there is a determination of non-qualifying expenditures for which a reimbursement has been made, the funding agency may demand a refund. Management of the Organization does not anticipate any material refunds will have to be made for grants or contracts terminated or in process as of December 31, 2017. Accordingly, no provision for liability has been made in the accompanying combined financial statements.

NOTE K – COMMITMENTS

The Organization leases facilities and equipment under various operating lease agreements. These lease agreements are generally on a year-to-year basis with options to renew. Rent expense was \$643,232 for the year ended December 31, 2017.

Future minimum lease payments under noncancelable operating leases as of December 31, 2017, are as follows:

| Years Ending December 31, | |
|---------------------------|-------------------|
| 2018 | \$ 463,679 |
| 2019 | 139,161 |
| 2020 | <u>21,396</u> |
| | <u>\$ 624,236</u> |

SUPPLEMENTAL INFORMATION

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

Year Ended December 31, 2017

| Grantor/Program Title | CFDA CSFA | Award Number | Expenditures |
|--|--------------|-----------------|-------------------|
| Federal Awards | | | |
| U.S. Department of Agriculture | | | |
| <i>Passed through the State of Florida</i> | | | |
| <i>Department of Health:</i> | | | |
| Child and Adult Care Food Program - Centers | 10.558 | U51 | \$ 5,768,823 |
| Child and Adult Care Food Program - Homes | 10.558 | D-702 | 414,343 |
| Child and Adult Care Food Program - Head Start | 10.558 | S3 | <u>317,890</u> |
| Total U.S. Department of Agriculture | | | <u>6,501,056</u> |
| U.S. Department of Housing and Urban Development | | | |
| <i>Passed through Orange County, Florida:</i> | | | |
| Community Development Block Grants | 14.218 | 93-34 | <u>186,000</u> |
| U.S. Department of Health and Human Services | | | |
| <i>Passed through the Florida Office of Early Learning</i> | | | |
| <i>and the Early Learning Coalition of Orange County:</i> | | | |
| Temporary Assistance for Needy Families | 93.558 | 1217-16/17 | 5,367,893 |
| Temporary Assistance for Needy Families | 93.558 | 1217-17/18 | 4,660,617 |
| <i>Passed through the Office of Early Learning</i> | | | |
| <i>and the Early Learning Coalition of Osceola County:</i> | | | |
| Temporary Assistance for Needy Families | 93.558 | CA-16/17 | 976,826 |
| Temporary Assistance for Needy Families | 93.558 | CA-17/18 | <u>768,740</u> |
| Program Total | | | <u>11,774,076</u> |
| <i>Passed through the Florida Office of Early Learning</i> | | | |
| <i>and the Early Learning Coalition of Orange County:</i> | | | |
| Child Care and Development Block Grant | 93.575 | 1217-16/17 | 7,281,037 |
| Child Care and Development Block Grant | 93.575 | 1217-17/18 | 6,804,199 |
| Performance Funding Project | 93.575 | PP377 | 637,316 |
| <i>Passed through the Office of Early Learning</i> | | | |
| <i>and the Early Learning Coalition of Osceola County:</i> | | | |
| Child Care and Development Block Grant | 93.575 | CA-16/17 | 1,324,972 |
| Child Care and Development Block Grant | 93.575 | CA-17/18 | 1,122,311 |
| Performance Funding Project | 93.575 | PP387 | 200,863 |
| <i>Passed through the State of Florida</i> | | | |
| <i>Department of Children and Families:</i> | | | |
| Child Care and Development Block Grant | 93.575 | LC905 | <u>75,372</u> |
| | | | <u>17,446,070</u> |

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

Year Ended December 31, 2017

| Grantor/Program Title | CFDA CSFA | Award Number | Expenditures |
|--|--------------|-----------------|-------------------|
| Federal Awards (continued) | | | |
| U.S. Department of Health and Human Services | | | |
| <i>Passed through the Florida Office of Early Learning and the Early Learning Coalition of Orange County:</i> | | | |
| Child Care Mandatory and Matching Funds of the Child Care and Development Fund | 93.596 | 1217-16/17 | 5,818,914 |
| Child Care Mandatory and Matching Funds of the Child Care and Development Fund | 93.596 | 1217-17/18 | 5,266,849 |
| <i>Passed through the Florida Office of Early Learning and the Early Learning Coalition of Osceola County:</i> | | | |
| Child Care Mandatory and Matching Funds of the Child Care and Development Fund | 93.596 | CA-16/17 | 1,058,901 |
| Child Care Mandatory and Matching Funds of the Child Care and Development Fund | 93.596 | CA-17/18 | 868,734 |
| | | | <u>13,013,398</u> |
| Program Total (Child Care and Development Fund Cluster) | | | <u>30,459,468</u> |
| Direct Program: | | | |
| Head Start and Early Head Start | 93.600 | 04CH0288/20 | 7,792,345 |
| Early Head Start Child Care Partnership | 93.600 | 04HP0012-01-02 | 3,878,984 |
| Program Total | | | <u>11,671,329</u> |
| Passed-through the Catholic Charities of Central Florida, Inc.: | | | |
| Refugee and Entrant Assistance - State Administered Programs | 93.566 | 4C2017 | 180,433 |
| Refugee and Entrant Assistance - State Administered Programs | 93.566 | 4C2018 | 64,753 |
| Program Total | | | <u>245,186</u> |
| <i>Passed through the Florida Office of Early Learning and the Early Learning Coalition of Orange County:</i> | | | |
| Social Services Block Grant | 93.667 | 1217-16/17 | 16,636 |
| Social Services Block Grant | 93.667 | 1217-17/18 | 15,072 |
| <i>Passed through the Florida Office of Early Learning and the Early Learning Coalition of Osceola County:</i> | | | |
| Social Services Block Grant | 93.667 | CA-16/17 | 3,027 |
| Social Services Block Grant | 93.667 | CA-17/18 | 2,486 |
| Program Total | | | <u>37,221</u> |
| Total U.S. Department of Health and Human Services | | | <u>54,187,280</u> |
| Total Expenditures of Federal Awards | | | <u>60,874,336</u> |

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

Year Ended December 31, 2017

| <u>Grantor/Program Title</u> | <u>CFDA CSFA</u> | <u>Award Number</u> | <u>Expenditures</u> |
|--|----------------------|-------------------------|-----------------------------|
| State Financial Assistance | | | |
| Florida Department of Education and Commissioner of Education: | | | |
| <i>Passed through the Florida Office of Early Learning and the Early Learning Coalition of Orange County:</i> | | | |
| Voluntary Pre-Kindergarten Education Program | 48.108 | 1217-16/17 | 15,528,676 |
| Voluntary Pre-Kindergarten Education Program | 48.108 | 1217-17/18 | 14,137,158 |
| <i>Passed through the Florida Office of Early Learning and the Early Learning Coalition of Osceola County:</i> | | | |
| Voluntary Pre-Kindergarten Education Program | 48.108 | CA-16/17 | 4,161,660 |
| Voluntary Pre-Kindergarten Education Program | 48.108 | CA-17/18 | <u>3,875,430</u> |
| Program Total | | | <u>37,702,924</u> |
| Total Expenditures of State Financial Assistance | | | <u>37,702,924</u> |
| Total Expenditures of Federal Awards and State Financial Assistance | | | <u><u>\$ 98,577,260</u></u> |

See Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
AND STATE FINANCIAL ASSISTANCE**

December 31, 2017

NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards and state financial assistance (the Schedule) includes the federal grant and state financial assistance project activity of the Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc. (collectively the “Organization”) under programs of the federal government and the State of Florida for the year ended December 31, 2017. The information in this Schedule is presented in accordance with the requirements of the Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the State of Florida Chapter 10.650, *Rules of the Auditor General*. Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Organization.

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and cost principles established by the State of Florida Department of Financial Services, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers (contract or grant number) are presented where available.

NOTE C – CONTRACT MATCHING CONTRIBUTIONS

The Organization has received support from government agencies, under grant contracts, which have match requirements. Management of the Organization has determined that the Organization has met the match requirement or received a waiver from the match requirement of their grant contracts as of December 31, 2017.

Volunteer services of \$389,867, \$413,470, and \$443,605 were provided to the Head Start, Early Head Start program, and Early Head Start Child Care Partnership, respectively, and are used to satisfy match requirements but are not included in the combined financial statements because they do not meet the criteria for recognition.

NOTE D – INDIRECT COST RATES

The Organization has elected to not use the 10% de minimis indirect cost rate for its federal programs and state projects for the year ended December 31, 2017. The indirect cost rates used on the Organization’s federal programs and state projects are determined by the relevant federal or state agency.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

COMBINED SCHEDULE OF HEAD START EXPENSES

Year Ended December 31, 2017

| | January 1, 2017 - June 30, 2017 | | | July 1, 2017 - December 31, 2017 | | | |
|---|--|-------------------|---------------------|---|-------------------|---------------------|--|
| | Federal | Local | Total | Federal | Local | Total | Grand Total |
| Salaries | \$ 959,865 | \$ 95,396 | \$ 1,055,261 | \$ 1,041,738 | \$ 103,532 | \$ 1,145,270 | \$ 2,200,531 |
| Payroll taxes and employee benefits | 228,951 | 22,754 | 251,705 | 214,160 | 21,284 | 235,444 | 487,149 |
| Total salaries and related expenses | 1,188,816 | 118,150 | 1,306,966 | 1,255,898 | 124,816 | 1,380,714 | 2,687,680 |
| Educational training services and contractual | 215,609 | 21,428 | 237,037 | 193,081 | 19,190 | 212,271 | 449,308 |
| Rent | 159,461 | 15,848 | 175,309 | 140,260 | 13,940 | 154,200 | 329,509 |
| Telephone and utilities | 78,423 | 7,794 | 86,217 | 75,225 | 7,477 | 82,702 | 168,919 |
| Repairs and maintenance | 74,630 | 7,417 | 82,047 | 103,133 | 10,250 | 113,383 | 195,430 |
| Office expense | 24,989 | 2,484 | 27,473 | 20,632 | 2,050 | 22,682 | 50,155 |
| Food and classroom supplies | 73,150 | 7,270 | 80,420 | 29,235 | 2,906 | 32,141 | 112,561 |
| Professional services | 34,603 | 3,439 | 38,042 | 20,500 | 2,038 | 22,538 | 60,580 |
| Noncapital equipment costs | 8,263 | 821 | 9,084 | 250 | 26 | 276 | 9,360 |
| Temporary services | 9,831 | 977 | 10,808 | 11,397 | 1,132 | 12,529 | 23,337 |
| Insurance | 3,969 | 394 | 4,363 | 5,142 | 511 | 5,653 | 10,016 |
| Training and technical assistance | 24,752 | 2,460 | 27,212 | 33,824 | 3,362 | 37,186 | 64,398 |
| Meetings and conferences | 8,436 | 839 | 9,275 | 71 | 7 | 78 | 9,353 |
| Computer support | 4,948 | 492 | 5,440 | 6,110 | 606 | 6,716 | 12,156 |
| In-kind expenses | 327,657 | 32,564 | 360,221 | 76,129 | 7,566 | 83,695 | 443,916 |
| Depreciation | 3,044 | 303 | 3,347 | 2,179 | 217 | 2,396 | 5,743 |
| Building security | 493 | 50 | 543 | 293 | 28 | 321 | 864 |
| Travel | 13,163 | 1,308 | 14,471 | 9,508 | 945 | 10,453 | 24,924 |
| Equipment rental | 131 | 13 | 144 | 150 | 16 | 166 | 310 |
| Program expense | 137,125 | 13,628 | 150,753 | 7,369 | 732 | 8,101 | 158,854 |
| Dues and publications | 6,181 | 614 | 6,795 | 1,286 | 129 | 1,415 | 8,210 |
| Directory/advertising | 973 | 97 | 1,070 | 1,420 | 141 | 1,561 | 2,631 |
| Vehicle expense | 2,799 | 278 | 3,077 | 1,900 | 188 | 2,088 | 5,165 |
| Educational materials | 9,479 | 942 | 10,421 | 6,343 | 631 | 6,974 | 17,395 |
| Management and general | 87,823 | 8,728 | 96,551 | 102,181 | 10,155 | 112,336 | 208,887 |
| Total expenses | \$ 2,498,748 | \$ 248,338 | \$ 2,747,086 | \$ 2,103,516 | \$ 209,059 | \$ 2,312,575 | 5,059,661 |
| | | | | | | | |
| | | | | | | | Less management and general expenses (208,887) |
| | | | | | | | Less in-kind volunteer services (389,867) |
| | | | | | | | Combined statement of funtional expenses \$ 4,460,907 |

See Independant Auditors' Report

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

COMBINED SCHEDULE OF EARLY HEAD START EXPENSES

Year Ended December 31, 2017

| | <u>January 1, 2017 - June 30, 2017</u> | | | <u>July 1, 2017 - December 31, 2017</u> | | | |
|---|--|----------------------|-------------------------|--|----------------------|-------------------------|----------------------|
| | <u>Federal</u> | <u>Local</u> | <u>Total</u> | <u>Federal</u> | <u>Local</u> | <u>Total</u> | <u>Grand Total</u> |
| Salaries | \$ 644,776 | \$ 3,696 | \$ 648,472 | \$ 717,375 | \$ 4,113 | \$ 721,488 | \$ 1,369,960 |
| Payroll taxes and employee benefits | 144,489 | 828 | 145,317 | 162,850 | 934 | 163,784 | 309,101 |
| Total salaries and related expenses | 789,265 | 4,524 | 793,789 | 880,225 | 5,047 | 885,272 | 1,679,061 |
| Educational training services and contractual | 522,857 | 2,997 | 525,854 | 476,332 | 2,724 | 479,056 | 1,004,910 |
| Rent | 60,963 | 349 | 61,312 | 61,139 | 351 | 61,490 | 122,802 |
| Telephone and utilities | 29,316 | 168 | 29,484 | 32,324 | 185 | 32,509 | 61,993 |
| Repairs and maintenance | 69,801 | 400 | 70,201 | 58,327 | 334 | 58,661 | 128,862 |
| Office expense | 13,725 | 79 | 13,804 | 13,054 | 74 | 13,128 | 26,932 |
| Food and classroom supplies | 63,339 | 363 | 63,702 | 59,453 | 341 | 59,794 | 123,496 |
| Professional services | 13,294 | 76 | 13,370 | 6,032 | 34 | 6,066 | 19,436 |
| Noncapital equipment costs | 788 | 5 | 793 | 176 | - | 176 | 969 |
| Temporary services | 4,912 | 28 | 4,940 | 5,382 | 31 | 5,413 | 10,353 |
| Insurance | 1,330 | 8 | 1,338 | 1,531 | 8 | 1,539 | 2,877 |
| Training and technical assistance | 27,088 | 155 | 27,243 | 25,186 | 145 | 25,331 | 52,574 |
| Meetings and conferences | 4,107 | 24 | 4,131 | 41 | - | 41 | 4,172 |
| Computer support | 2,863 | 16 | 2,879 | 3,469 | 20 | 3,489 | 6,368 |
| In-kind expenses | 336,697 | 1,930 | 338,627 | 121,980 | 699 | 122,679 | 461,306 |
| Depreciation | 2,064 | 12 | 2,076 | 1,531 | 9 | 1,540 | 3,616 |
| Building security | 283 | - | 283 | 168 | - | 168 | 451 |
| Travel | 6,512 | 37 | 6,549 | 3,985 | 23 | 4,008 | 10,557 |
| Equipment rental | 34 | - | 34 | 45 | - | 45 | 79 |
| Program expense | 145,436 | 834 | 146,270 | 63,830 | 365 | 64,195 | 210,465 |
| Dues and publications | 848 | 5 | 853 | 747 | 3 | 750 | 1,603 |
| Directory/advertising | 357 | 2 | 359 | 797 | 5 | 802 | 1,161 |
| Vehicle expense | 1,160 | 7 | 1,167 | 512 | 2 | 514 | 1,681 |
| Educational materials | - | - | - | 276 | - | 276 | 276 |
| Management and general | 62,527 | 358 | 62,885 | 76,688 | 439 | 77,127 | 140,012 |
| Total expenses | \$ 2,159,566 | \$ 12,377 | \$ 2,171,943 | \$ 1,893,230 | \$ 10,839 | \$ 1,904,069 | 4,076,012 |
| | | | | Less management and general expenses | | | (140,012) |
| | | | | Less in-kind volunteer services | | | (413,470) |
| | | | | Combined statement of funtional expenses | | | <u>\$ 3,522,530</u> |

See Independant Auditors' Report

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

COMBINED SCHEDULE OF EARLY HEAD START CHILD CARE PARTNERSHIP EXPENSES

Year Ended December 31, 2017

| | January 1, 2017 - July 31, 2017 | | | August 1, 2017 - December 31, 2017 | | | |
|---|--|------------------|---------------------|---|--------------|---------------------|---------------------|
| | Federal | Local | Total | Federal | Local | Total | Grand Total |
| Salaries | \$ 466,438 | \$ - | \$ 466,438 | \$ 311,496 | \$ - | \$ 311,496 | \$ 777,934 |
| Payroll taxes and employee benefits | 102,602 | - | 102,602 | 68,593 | - | 68,593 | 171,195 |
| Total salaries and related expenses | 569,040 | - | 569,040 | 380,089 | - | 380,089 | 949,129 |
| Child care education services and meals | - | 23,218 | 23,218 | - | - | - | 23,218 |
| Educational training services and contractual | 1,426,813 | - | 1,426,813 | 959,918 | - | 959,918 | 2,386,731 |
| Rent | 6,215 | - | 6,215 | 5,183 | - | 5,183 | 11,398 |
| Telephone and utilities | 15,959 | - | 15,959 | 11,924 | - | 11,924 | 27,883 |
| Repairs and maintenance | 67,890 | - | 67,890 | 12,466 | - | 12,466 | 80,356 |
| Office expense | 13,608 | - | 13,608 | 6,514 | - | 6,514 | 20,122 |
| Food and classroom supplies | 127,541 | - | 127,541 | 14,124 | - | 14,124 | 141,665 |
| Professional services | 24,657 | - | 24,657 | 16,970 | - | 16,970 | 41,627 |
| Noncapital equipment costs | 193 | - | 193 | 2,271 | - | 2,271 | 2,464 |
| Temporary services | 8,325 | - | 8,325 | 5,455 | - | 5,455 | 13,780 |
| Insurance | 1,999 | - | 1,999 | 1,485 | - | 1,485 | 3,484 |
| Training and technical assistance | 50,078 | - | 50,078 | 20,184 | - | 20,184 | 70,262 |
| Meetings and conferences | 4,013 | - | 4,013 | 4,969 | - | 4,969 | 8,982 |
| Computer support | 4,082 | - | 4,082 | 3,155 | - | 3,155 | 7,237 |
| In-kind expenses | 357,746 | - | 357,746 | 88,862 | - | 88,862 | 446,608 |
| Depreciation | 3,798 | - | 3,798 | 2,049 | - | 2,049 | 5,847 |
| Building security | 395 | - | 395 | 168 | - | 168 | 563 |
| Travel | 13,904 | - | 13,904 | 8,439 | - | 8,439 | 22,343 |
| Equipment rental | 116 | - | 116 | 63 | - | 63 | 179 |
| Program expense | 8,675 | - | 8,675 | 7,776 | - | 7,776 | 16,451 |
| Dues and publications | 1,365 | - | 1,365 | 773 | - | 773 | 2,138 |
| Directory/advertising | 264 | - | 264 | 914 | - | 914 | 1,178 |
| Vehicle expense | 1,123 | - | 1,123 | 325 | - | 325 | 1,448 |
| Management and general | 42,983 | - | 42,983 | 20,736 | - | 20,736 | 63,719 |
| Total expenses | \$ 2,750,782 | \$ 23,218 | \$ 2,774,000 | \$ 1,574,812 | \$ - | \$ 1,574,812 | 4,348,812 |
| | | | | Less management and general expenses | | | (63,719) |
| | | | | Less in-kind volunteer services | | | (443,605) |
| | | | | Combined statement of funtional expenses | | | <u>\$ 3,841,488</u> |

See Independant Auditors' Report



Partners

W. Ed Moss, Jr.
Joe M. Krusick
Cori G. Cameron
Bob P. Marchewka
Ric Perez
James R. Dexter
Thomas F. Regan
Ernie R. Janvrin
Paul F. Smyth
Darby M. Hauck

501 S. New York Ave.
Suite 100
Winter Park, FL 32789
Phone: 407-644-5811
Fax: 407-644-6022
www.mosskrusick.com

631 US Highway 1
Suite 411
N. Palm Beach, FL 33408
Phone: 561-848-9300
Fax: 561-848-9332

American Institute of
Certified Public
Accountants

Florida Institute of
Certified Public
Accountants

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of
Community Coordinated Care for Children, Inc.
and The 4C Foundation, Inc.
Orlando, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the combined financial statements of Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc. (collectively the "Organization") (a nonprofit organization), which comprise the combined statement of financial position as of December 31, 2017, and the related combined statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the combined financial statements, and have issued our report thereon dated April 11, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the combined financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the combined financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's combined financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moss, Krusick & Associates, LLC

Winter Park, Florida
April 11, 2018



Partners

W. Ed Moss, Jr.
Joe M. Krusick
Cori G. Cameron
Bob P. Marchewka
Ric Perez
James R. Dexter
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Ernie R. Janvrin
Paul F. Smyth
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501 S. New York Ave.
Suite 100
Winter Park, FL 32789
Phone: 407-644-5811
Fax: 407-644-6022
www.mosskrusick.com

631 US Highway 1
Suite 411
N. Palm Beach, FL 33408
Phone: 561-848-9300
Fax: 561-848-9332

American Institute of
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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND STATE OF FLORIDA CHAPTER 10.650, RULES OF THE AUDITOR GENERAL

To the Board of Directors of
Community Coordinated Care for Children, Inc.
and The 4C Foundation, Inc.
Orlando, Florida

Report on Compliance for Each Major Federal Program and State Project

We have audited Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.'s (collectively the "Organization") compliance with the types of compliance requirements described in the *OMB Compliance Supplement*, and the requirements described in the *Department of Financial Services' State Projects Compliance Supplement*, and special audit guidance provided by the Office of Early Learning that could have a direct and material effect on each of the Organization's major federal programs and state projects for the year ended December 31, 2017. The Organization's major federal programs and state projects are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal awards and state financial assistance applicable to its federal programs and state projects.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.650, *Rules of the Auditor General*, and special audit guidance provided by the Office of Early Learning. Those standards and the Uniform Guidance and Chapter 10.650, *Rules of the Auditor General*, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the Organization's compliance.

Opinion on Each Major Federal Program and State Project

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended December 31, 2017.

Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program and state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with Uniform Guidance and Chapter 10.650, *Rules of the Auditor General*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.650, *Rules of the Auditor General*. Accordingly, this report is not suitable for any other purpose.

Moss, Krusick & Associates, LLC

Winter Park, Florida
April 11, 2018

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

December 31, 2017

Section I – Summary of Auditors’ Results

Financial Statements

- | | |
|---|---------------|
| 1. Type of auditors’ report issued: | Unmodified |
| 2. Internal control over financial reporting: | |
| a. Material weakness(es) identified? | No |
| b. Significant deficiencies identified that are not considered to be material weaknesses? | None reported |
| 3. Noncompliance material to financial statements noted? | No |

Federal Awards

- | | |
|---|---------------|
| 1. Type of auditors’ report issued on compliance for major programs: | Unmodified |
| 2. Internal control over major programs: | |
| a. Material weakness(es) identified? | No |
| b. Significant deficiencies identified that are not considered to be material weaknesses? | None reported |
| 3. Audit findings disclosed that are required to be reported in accordance with Uniform Guidance? | No |
| 4. Dollar threshold used to distinguish between Type A and Type B programs | \$1,798,824 |
| 5. Auditee qualified as low-risk auditee? | No |

Identification of major programs:

| <u>Name of Federal Program</u> | <u>CFDA Number</u> |
|--|--------------------|
| Child Care and Development Fund Cluster | 93.575 & 93.596 |
| Head Start, Early Head Start, And the Early Head Start Child Care Partnership | 93.600 |

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

December 31, 2017

Section I – Summary of Auditors’ Results (continued)

State Financial Assistance

- | | |
|--|---------------|
| 1. Type of auditors’ report issued on compliance for major projects: | Unmodified |
| 2. Internal control over major projects: | |
| a. Material weakness(es) identified? | No |
| b. Significant deficiencies identified that are not considered to be material weaknesses? | None reported |
| 3. Audit findings disclosed that are required to be reported in accordance with the Florida Single Audit Act and Chapter 10.650, <i>Rules of the Auditor General</i> | N/A |
| 4. Dollar threshold used to distinguish between Type A and Type B projects | \$1,131,088 |

Identification of major projects:

| | |
|--|--------------------|
| <u>Name of State Projects</u> | <u>CSFA Number</u> |
| Voluntary Pre-Kindergarten Education Program | 48.108 |

Section II – Financial Statement Findings

None (there are no items related to State and Federal financial assistance required to be reported in the management letter; therefore, no management letter issued)

Section III - Federal Award and State Projects Findings and Questioned Costs

None (there are no items related to State and Federal financial assistance required to be reported in the management letter; therefore, no management letter issued)

Section IV - Status of Prior Year Audit Findings

There were no prior year audit findings.

Community Coordinated Care for Children, Inc. and The 4C Foundation, Inc.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

December 31, 2017

Section V – Additional disclosure

2015-01 Late submission of December 31, 2014 audit report – federal filing

Criteria: The Organization is required to file their audit report each year to the Federal Audit Clearinghouse within 30 days of the financial statements being issued and available.

Condition: The Organization filed their report to the Federal Audit Clearinghouse, however, not within the 30 day deadline along with the extended deadline in accordance with report submission instructions from Uniform Guidance.

Cause: For the audit periods ended December 31, 2010, 2011, 2012, and 2013 the Organization's prior audit firm initiated the report filing with the Federal Audit Clearinghouse (FAC). For the audit period ended December 31, 2014, the Agency's auditor at the time failed to initiate the report filing with the FAC. During the transition period to new auditors in 2015, when important and significant items are to be discussed between audit firms, the predecessor auditor never communicated they had not initiated the FAC filing.

Effect: The Organization did not meet the extended deadline submission requirement as set forth by Uniform Guidance.

Recommendation: We recommended the Organization more closely monitor this important submission deadline to avoid missing the deadline.

Status: Resolved. The Organization filed the 2015 audit report with the FAC within the required time frame. They have put in place new policies and have several individuals who have been made responsible to make sure that the submission is completed in the required timeframe. Additionally, the Organization's 2014 and 2015 audit reports were issued and submitted timely to all of 4C's required entities and funders, including the federal Department of Health and Human Services and Florida's Auditor General. There were no other factors that caused this auditee to be a high risk auditee.